QUARTERLY PROGRESS REPORT
April - June 2008

Community Based Approach to Local Development Project

(Registration Number: 2197)

ACKNOWLEDGEMENT TO OUR PARTNERS

Secretariat of the
Cabinet of Ministers of
Ukraine

Rivne
Oblast State
Administration
and Council

Kirovohrad
Oblast State
Administration
and Council

Zakarpattia
Oblast State
Administration
and Council

Poltava
Oblast State
Administration
and Council

Ternopil
Oblast
Administration
and Council

Volyn
Oblast State
Administration
and Council

Sumy
Oblast State
Administration
and Council

Lviv
Oblast State
Administration
and Council

Kherson
Oblast State
Administration
and Council

Zhytomyr
Oblast State
Administration

Vinnytsia
Oblast State
Administration
and Council

Chernihiv
Oblast State
Administration
and Council

Ivano-Frankivsk
Oblast State
Administration
and Council

Khmelnytskyi
Oblast State
Administration
and Council

Kyiv
Oblast State
Administration
and Council

Chernivtsi
Oblast State
Administration
and Council

We acknowledge the support and cooperation on the part of the Government of Ukraine and our regional partners, namely Oblast State Administrations and Oblast Councils of Rivne, Poltava, Sumy, Zhytomyr, Ivano-Frankivsk, Kirovohrad, Ternopil, Lviv, Vinnytsia, Volyn, Chernivtsi, Khmelnytskyi, Zakarpattia, Chernihiv, Kherson and Kyiv. We also acknowledge the support of oblast authorities namely Oblast State Administrations and Councils of Luhansk, Zaporizhia, Odessa, Mykolaiv, Kharkiv and Autonomous Republic of Crimea for paving the way for partnership and launching of the Project in their oblasts during the first quarter.

Similarly, CBA team would like to thank all the institutions/individuals involved in the implementation process for their cooperation during the quarter, namely EC Delegation Office and UNDP management, Crimea Integration and Development Programme, Chornobyl Recovery and Development Programme, Municipal Governance and Sustainable Development Programme, officials of oblast and rayon state administrations/councils, NGOs, media, other public and private agencies.

TABLE OF CONTENTS

LIST OF ABBREVIATIONS

ARC	Autonomous Republic of Crimea
CBA	Community Based Approach to Local Development Project
CIDP	Crimea Integration and Development Programme
CDA	Community Development Assistant
CRDP	Chornobyl Recovery and Development Programme
EC	European Commission
EU	European Union
MGSDP	Municipal Governance and Sustainable Development Programme
OC	Oblast Council
OIU	Oblast Implementation Unit
OSA	Oblast State Administration
PA	Partnership Agreement
PMU	Project Management Unit
RC	Rayon Council
RSA	Rayon State Administration
UNDP	United Nations Development Programme

Executive Summary

In the second quarter, regional launching of CBA Project continued. Launching of Project in 8 regions took place during the quarter along with dissemination of information on CBA approach, selection or rayons and establishing partnership with them. In total, 72 rayons and a city council were selected from 9 oblasts. Following to rayon selection, selection of village/city councils in the selcted rayons commenced. 35 village councils were selected in 7 rayons of one oblast.

Selection of Project staffs as well as establishment of Project Management Unit (PMU) and Oblast Implementation Units (OIUs) continued during the quarter. Four staffs were selected/recruited for PMU and 16 staffs were selected/recruited for OIUs. With additional staffs, equipments and furniture, establishment of PMU got completed whereas establishment of additional 10 OIUs became possible. In toal, 19 OIUs (of 25 required) were established by 2nd quarter.

Training was conducted during the quarter to build capacity of project staffs. In total, 11 CBA staff and 9 staffs from national counterparts (oblast state administration) were trained. The participants received in-house training and exposure visits to successful sites on community based approach to local development.

Other project activities during the quarter included (a) signing of partnership agreement with Ministry of Housing and Municipal Economy; (b) signing partnership agreement with 8 oblast authorities and 37 rayon authorities (c) initiating process for convening steering committee meeting; (d) carrying out PR, communication and visibility related activities such as press conferences, media events, media covereage, news letter; web site updating and guidelines preparation.

For the next quarter, selection of rayons and establishment of partnership is planned to continue. Selection of village/city councils will also continue. Local communities will be selected and community mobilisation process will be initiated. Establishment of OIUs will be accomplished in all oblasts with trained staffs, equipment and logistic arrangements. Also, CBA portal will be completed and various activities on PR and visibility will be undertaken.

CHAPTER I
C O N T E X T

1.1   Project Genesis

1.2   Project Area

1.1 Project Genesis

1.1.1   Background

Ukraine has made significant economic development since its independence. However, it is still challenged by some serious issues. Economic growth is not equitable, with only small share of population benefiting from its fruit. Those who suffer most live in rural and semi-urban areas. Low living standards in these areas are characterized, besides low income, by insufficient access to medical care and education, underdeveloped (or worn out) basic infrastructure and poor access to drinking water. Social, health and environmental problems at local level have is very common and warrant serious attention.

These challenges form a part of the MDG signed by Ukraine in 2000. To achieve these goals, much work is needed, especially at local level. The experience around the world[1] indicate that solution to these challenges is contingent on empowerment and active involvement of local communities, and their capacity to identify development priorities and ensure their attainment. However, legacy of the highly centralised system of policy, planning, budgeting and decision-making is yet to be adequately geared towards accommodating the needs and priorities as perceived by citizens and local authorities. On the other hand, passive attitude of the population in general and limited capacity of the local governments in rural areas to generate revenue remains a challenge.

Experience of European Commission's projects on pilot models for sustainable regional and local development have indicated the need to emphasize 'bottom-up" approach in tackling social needs of the poor population. On the other hand, Area-Based Development (ABD) Approach promoted by UNDP Ukraine through its projects[2] has proven to be an effective way of achieving social goals in a decentralised manner. In close partnership with local authorities and local communities, ABD Approach unleashes the potential of the people to help themselves. It brings local authorities and communities together for joint problem-solving and development activities, thus reinforcing the MDGs.

Joint EC-UNDP initiative - the Community-Based Approach to Local Development (CBA) is founded on the achievements of ABD approach and is meant for applying its main tenets country-wide and provide valuable inputs for the ongoing policy debate on administrative and fiscal decentralisation and further democratisation of society. CBA Project was launched in September 2007 and functioning since January 2008.

1.1.2 Objectives

Main objective of the CBA Project is to create enabling environment for long-term self-sustaining social-economic and environmental development at local level throughout Ukraine.

Specific objectives of the Project are to*:*

- Improve living conditions in rural and (semi-) urban communities through sustainable community-based self-help initiatives;
- Demonstrate participatory local governance, joint decision making and public private partnership for decentralised public service delivery through self-governing community organisations;
- Enhance professional skills and knowledge of community organizations and local authorities to initiate and maintain participatory local process on sustainable social economic development and public services delivery;
- Document experience on participatory planning, decision-making and social action with a view to providing inputs for policy and legal reforms.

---

[1] As reflected in the conclusions of the World Summit (1992) at Rio de Jenerio and World Summit (2002) at Johannesburg. Local Agenda 21 (www.un.org/esa/sustdev/agenda21.htm) and Johannesburg Declaration (www.un.org/esa/sustdev/documents/Johannesburg%20Declaration.doc) may be browsed for details.
[2] Crimea Integration and Development Programme (CIDP); Chernobyl Recovery and Development Programme (CRDP); and Municipal Governance and Sustainable Development Programme (MGSDP)

1.1.3 Project Strategy

The strategic goal of the CBA is to build capacity for participation of the local communities and local authorities into joint decision making process and use this capacity for multi-stakeholders cooperation and multi-sectoral interventions that are geared towards strengthening of local governance and sustainable human development with ensured local ownership of the process. To this end, following strategies are followed to materialise the objectives of the Programme.

All oblasts of Ukraine and in Autonomous Republic of Crimea form the overall project area of CBA while selected raiyons, village/city councils and local communities form the functional area. Selection is based on the level of socio-economic hardship facing them. Partnership, based on willingness and commitment for cost sharing, form the basis of Project implementation in the selected area.

ABD approach is utilized to unleash the potentials of selected communities to address their common needs focused around health, environment, energy, water supply and local transportation. To this end, the selected communities are organised into 'community organisation (CO)' founded on norms of good governance.

Appropriate support structures are created at various levels to facilitate smooth implementation of the Project. Through networking of local communities, local/regional authorities, private sector and civil societies appropriate fora are established at rayon/oblast level so that they can hold regular dialogue on sustainable development envisioning, mainstreaming of community plans, deciding upon public-private partnership mechanism for implementation of local priorities and carrying out participatory monitoring. Networking of stakeholders at the national level enables overall monitoring and advisory support.

Capacity of duty-bearers in the local communities, local government as well as national level officials is complemented through capacity building activities. Capacity of the COs is built in such a way that they are able to make joint decision with local authorities, mobilize resources, implement local priorities and sustain the result. Capacity of the partners (VC/CC, raiyon/oblast etc.) is strengthened in terms of human resources to implement participatory approach propagated by the Project. Training, exposure visits, dialogues and small grants (for community projects), appropriate instituional mechanisms etc. are used as tools for building capacity.

Appropriate management and information systems (MIS) is established to make the stakeholders directly involved in the process of monitoring and assessment of the Project activities. It includes process monitoring, input monitoring, output monitoring and impact monitoring. Flow of information is bottom-up and participatory.
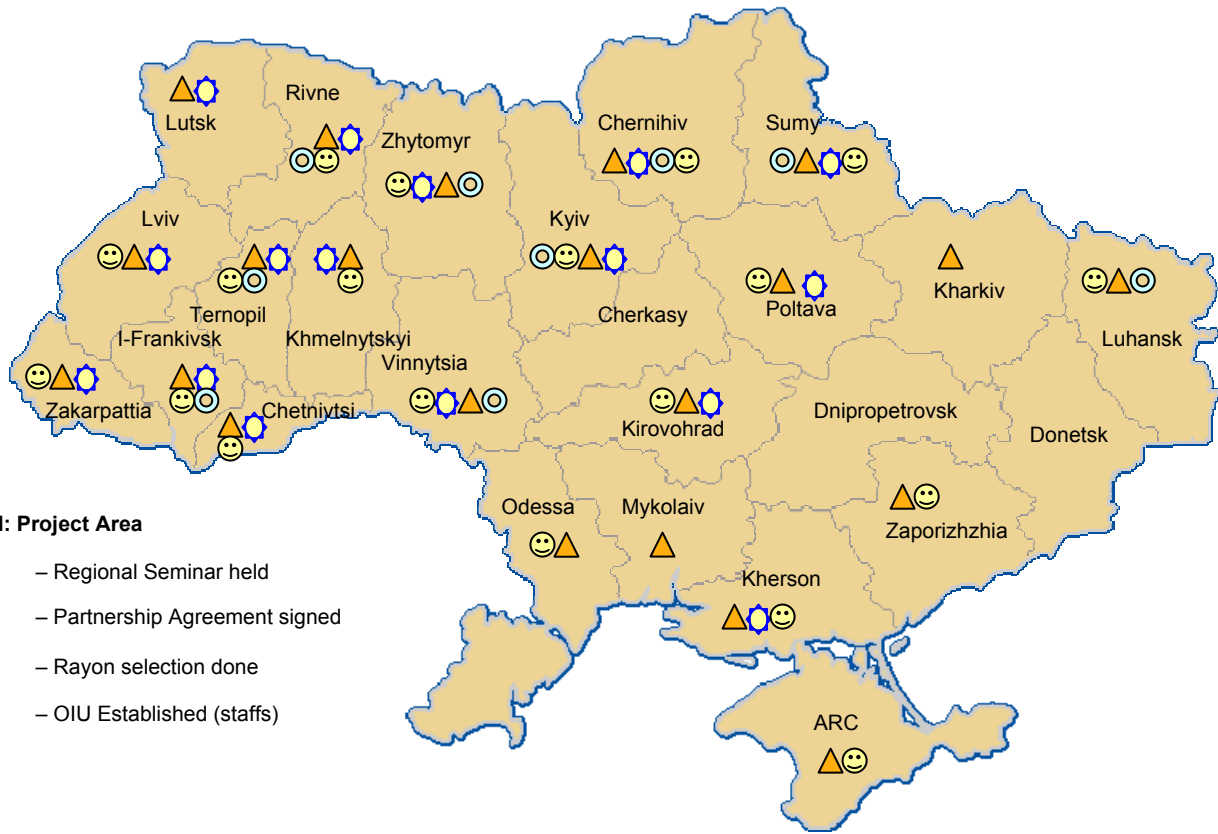
Sustainability of the systems, institutions (community organizations etc.) and services established at local community level under support of the Project is ensured so as not to loose the principles and value propagated by the Project.

1.2   Project Area

CBA Project will work in all oblasts of Ukraine and Autonomous Republic of Crimea covering total of 200 raiyons (eight in every oblast in average) and 1000 village/city councils (five in every raiyon in average).

In the second quarter, the Project launched its activities in 8 oblasts by holding regional seminars were held. 8 Partnership Agreements were signed with leadership of oblast administrations and councils. Selection of target rayons was held for 9 oblasts and 1 city council thus reaching 72 rayons and 1 city council during the quarter.

In total, CBA Project has been launched in 22 oblasts as of the 2nd quarter with partnership agreement signed with 16 oblast authorities (map – I below).

Map I: Project Area

▲ – Regional Seminar held

✶ – Partnership Agreement signed

◎ – Rayon selection done

☺ – OIU Established (staffs)

CHAPTER II
PROJECT ACTIVITIES AND RESULTS

2.1   Expected Results and Achievement

2.2   Project Activities and Outputs

2.1 Expected Results and Achievement

During the quarter, CBA-activities focused on establishing partnership with oblast authorities; establishing oblast implementation units (OIUs); selection of rayons and launching activities in the selected rayons. By June 2008, partnership agreement was signed with 16 oblast authorities, OIU was established in 19 oblasts, CBA was initiated in 73 rayons of which 35 village/city councils were selected for further action (details given in Table – I).

Table – I: Achievements Against Expected Results

Planned Activities[3]		Time Frame[4]	Envisaged Results[5]		Achievements by Quarter			Cumulative since Sept '07
SN	Description		Description	Target[6]	Qr 1	Qr 2	Total	
1	Establishing Project Management Unit (PMU)	Months 1-2 (Sep - Oct.'07)	Staffs recruited	12	7	4	11	11
			Office established	25	9	10	19	19
			- premises rented	1	1	-	1	1
			- furnishing done	-	partial	partial	complete	complete
			- equipment procured	-	partial	partial	complete	complete
			- vehicles procured	25	in process	in process	in process	in process
2	Agreement with oblasts authorities and selection of pilot rayons	Months 3-8 (Nov. '07 - May '08)	Regional seminars held	25	8	14	22	22
			PA signed with OSAs/OCs	24	8	8	16	16
			PA signed with ARC-Govt.	1	-	in process	in process	in process
			Rayons selected	200	-	73	73	73
3	Establishing OIU / CRC	Months 3-8 (Nov. '07 - May '08)	OIU/CRC established	25	9	10	19	19
			- CDAs recruited	48	11	16	27	27
			- OSA staffs deputed	25	9	9	18	18
			- Premises allocated	25	-	12	12	12
			- Drivers recruited	24	-	10	10	10
			- FPAs recruited	6	-	-	-	-
			- Equipped/furnished	25	-	4	4	4
4	Training CBA Staff and national counterparts	Months 4 – 13 (Dec '07 - Dec '08)	Manual/guidelines prepared	3	-	1	1	1
			CBA staffs trained	48	11	11	22	22
			OSA-staffs trained	25	9	9	18	18
5	Information Campaign & Media Strategy	Month 1-42 (Sep '07 - Feb '11)	Communication strategy developed	1	-	1	1	1
			Visibility guidelines developed	1	-	1	1	1
			Media events held (No.)	-	14	48	62	62
			CBA presentation - extl.	-	-	7	7	7
			Media coverage (No.)	-	80	98	178	178
6	Selecting Target Communities	Months 5-10 (Jan -Jul '08)	Rayon seminars held	200	-	37	37	37
			VC/CC selected	1000	-	35	35	35
			ToP signed with VC/CC	1000	-	-	-	-

---

[3] As envisaged in the 'Description of the Action' document for CBA Project.
[4] Month starting from September 2007
[5] As envisaged in the 'Description of the Action' document for CBA Project.
[6] Target for entire project period

7	Community mobilisation and training	Months 6 -12 (Feb - Aug 2008)	COs formed	1000	-	-	-	-
			ToP signed with COs	1000	-	-	-	-
			CO-members trained	-	-	-	-	-
			- Executives	-	-	-	-	-
			- Non-executives	-	-	-	-	-
			- COs registered	1000	-	-	-	-
8	CO planning & mainstreaming	Months 10-15 (Jun '08 – Nov '09)	CD Plan prepared	1000	-	-	-	-
			Plans approved at COs	1000	-	-	-	-
			Plans approved at VC/CC	1000	-	-	-	-
			Plans discussed at LDFs	1000				
			Plans incorporated into rayons' plan	1000	-	-	-	-
9	Detail sub-project designing	Months 15-18 (Nov '08 – Feb '09)	COs' proposal developed	1175	-	-	-	-
			Proposals approved at VC/CC level	-	-	-	-	-
			Proposals recommended by LDFs	-	-	-	-	-
10	Implementation of community projects	Months 17-42 (Jan '09 – Feb '11)	CBA approval of proposals	1175	-	-	-	-
			Proposals funded by CBA	1175	-	-	-	-
			Sub-projects completed	1175	-	-	-	-

Deviation in terms of time and quantity of planned activities/targets occurred due to various factors as described, in brief, below:

- PMU began functioning only from January 2008, due to delay in getting competent staffs[7] on board. This delay met into delay in regional seminars and other Project activities;
- Launching of the Project in the regions was delayed due to slow response and changing priorities of the oblast authorities in some regions (specially in the east and the south) of the country;
- Further, signing of Partnership Agreements with the oblast authorities got delayed due to Internal procedures of draft review; time taken in getting concurrence on the draft from the Ministry of Foreign Affairs and change in oblast leadership;
- Delay in partnership with oblast authorities caused delay in establishment of oblast implementation units. Difficulty in getting competent staffs for OIUs further added to this delay;
- Delay in partnership with oblast authorities caused delay in selection of rayons and that of village/city councils.

In the above situation, the Project is undertaking multi-efforts to make full achievement of the tasks setforth for the first year of the Project. Nevertheless, a revisit of the targets may be necessary at appropriate point of time.

---

[7] Given the context of significant increase in living cost and benefit offered by competing agencies, recruitment of staffs took more time than stipulated despite re-advertising again and again.

2.2 Project Activities and Outputs

Among the activities planned for the 2nd quarter 2008 were launching of the Project in the regions; selection of rayons and village/city councils; establishing partnership with oblast and rayon level authorities; and promoting visibility. Details on these aspects are given hereunder.

2.2.1 Establishment of partnership with oblasts and ARC

Achievement of sustainable development at local level relies on the partnership between governmental and non-governmental actors[8]. Therefore, establishment of formal partnership with oblast level authorities, through signing of partnership agreement, is considered to be a milestone in CBA implementation. Such agreements are also essential to formalize the role and commitment of the partners (local authorities and UNDP) and to provide an official basis to work with community organizations.

a) *Holding Regional Seminars for presentation of CBA Project*

In the reported period, 8 Regional Seminars were held in Vinnytska, Kyivska, Mykolaivska, Volynska, Chernihivska, Khersonska, Kharkivska oblasts and Autonomous Republic of Crimea.

The seminars were hosted by Heads/Deputy Heads of Oblast State Administrations and Councils. Participants of the seminars included oblasts' and rayons' authorities including heads/deputy heads of OSAs, OCs, RSAs, RCs; representatives of NGOs and mass media and in some cases the heads/deputy heads of village/city councils. In total, 494 persons attended the seminars during the quarter. During the seminars, heads of oblast authorities took the opportunity to publicly express their support for CBA Project (Box – I) and encouraged rayons to apply.

Meetings with oblast authorities were organized in the framework of each regional visit. At these meetings, representatives of oblast authorities (OSA and OC head/deputy head) assured Project Manager of their support for the CBA Project. Also, propositions of the authorities to the draft Partnership Agreement were discussed. Conclusions of the discussions were incorporated in the Agreement as necessary.

Total number of regions involved in CBA Project reached 22 (Annex - 1) by June 2008. About 1494 officials of local/regional authorities, civil society organisations and media people attended these seminars.

b) *Signing of Partnership Agreements with oblast authorities*

In the second quarter, 8 Partnership Agreements were signed by authorities of Vinnytska, Kyivska, Volynska, Chernihivska, Khersonska, Khmelnytska, Zakarpatska and Chernivetska oblasts. By 2nd quarter, total number of partnerships established with oblast authorities reached 16.

Signing Partnership Agreement was not specified as a precondition for launching Project activities in the region. Where signing did not take place, Regional Seminars were held and call for rayons' participation was announced. This was the case for Mykolaivska, Khersonska oblasts and ARC. In these regions, during personal meetings, oblast authorities expressed their determination to sign Partnership Agreement at a later date.

Singing of Partnership Agreement in Kyiv oblast, 24 June 2008

Further details on establishment of partnerships with regional authorities are given in Annex - 1.

---

[8] Johannesburg Declaration on Sustainable Development, 2003

Regional launching of Project is expected to be completed by August 2008. Taking into account the delays related to approval of Partnership Agreements by oblasts, establishment of formal partnerships is expected to be finalized by September 2008 .

Box I. Opinion of Stakeholders About CBA

It is not the finance offered by the Project that matters but its support for strengthening self-governance that enables communities to solve their problems has more value. The CBA Project will help us re-discover ourselves. It has offered equal opportunity for all rayons through competition-based participation.

Oleksandr Belskyi, Deputy Head of Chernihiv OSA

It's a substantial amount of money for village communities. What is good is that the spheres in which money will be invested are diverse: it can be used for procurement of medical equipment, school buses, introduction of energy-saving technologies etc.

Valeriy Asadchev, Head of Poltava Oblast State Administration

There is a range of pertinent issues in our oblast which cannot be solved without community participation. Community is very crucial part of local development. If we try to solve local problems through community, we can achieve much more than trying it through the state budget only. There are many good models of local development in European countries; it is good for us that CBA brings such an exemplary model. Let us use this Project to learn more and solve more problems. We do not need to wait for long for the system to get our problems solved. Real power and resources has to be given to local self-government bodies. CBA Project will greatly contribute to this process.

Borys Silenkov, Head of Kherson Oblast State Administration

During the time of CIDP activities in the Autonomous Republic of Crimea, its citizens learnt what self-organization means and realized their involvement in the betterment of their region. It is very important to continue that practice so that it becomes a tradition. CBA will contribute to this end.

Anatoliy Hrytsenko, Head of Supreme Council of ARC

We are particularly pleased to know that the rayons that were selected for participation in CBA Project are located far away from Kyiv. These are the rayons which really need support, and we are very thankful to you to have sensed so accurately the problems of our region.

Vira Ulyanchenko, Head of Kyiv Oblast State Administration

Financing given by the Project will surely not solve all the problems we have in the rayons, but our cooperation can prove the efficiency of the model proposed by international community and will change public opinion in favour of European integration of Ukraine.

Vasyl Polishchuk, Head of Rokytnivska Rayon State Administration, Rivne oblast

Sumska oblast does not yet have substantial experience in cooperation with similar Projects, this is why experiences of the selected rayons have to become case studies for the others.

Vira Pavlova, Head of Department of Social and Economic Development, Sumska Oblast Council

---

2.2.2 Establishment of partnership with pilot rayons/municipalities

Establishment of formal partnership with rayon authorities, through signing of partnership agreement, is considered to be second milestone in CBA implementation. It ensures clear role and commitment of the rayon authorities and provides an official basis to reach village/city councils. To this end, following steps were followed during the quarter:

a) Announcement of call for participation

In the reported period, announcement was made in 8 oblasts, during each regional seminar, for rayon authorities to send application forms to CBA office within 3 weeks. This announcement was for ensuring the principle of competition and transparency. In total, such announcements were made in 22 seminars since beginning of 2008.

b) Receiving and analyzing applications

As a follow up action to the announcement, the interested rayon authorities sent their application to the CBA office. The applications included information on social/economic/environmental hardship (access to water supply, access to medical services, environment situation, energy saving, school transportation) facing the rayon and leve of commitment expressed by the rayon authority. During the 2nd quarter, 211 rayons of 20 oblasts applied for participation in CBA Project. Total number of applications from 23 oblast amounts to 305, as given in Table – II (details in Annex - 2).

Besides collecting data from the rayons, information was also secured from the oblast state administration offices on ranking of rayons in their oblasts using 'social economic' data collected and updated by each OSA.

Received rayon applications were reviewed and analyzed by CBA Project in light of the information received from the rayon and oblast authorities and rayons of each oblast were ranked according to the hardship facing them.

Table – II: Applications Received from Rayons by End of 2nd Quarter

SN	Oblast	No of Applications		SN	Oblast	No of Applications	
		Q1	Q2			Q1	Q2
1	ARC	-	13	14	Lvivska	-	14
2	Cherkaska	-	0	15	Mykolaivska	-	13
3	Chernihivska	-	19	16	Odeska	5	4
4	Chernivetska	-	11	17	Poltavska	20	-
5	Dnipropetrovska	-	2	18	Rivnenska	16	-
6	Donetska	-	3	19	Sumska	12	-
7	Ivano-Frankivska	4	9	20	Ternopilska	-	15
8	Kharkivska	-	0	21	Vinnytska	-	24
9	Khersonska	-	9	22	Volynska	-	14
10	Khmelnytska	-	17	23	Zakarpatska	-	12
11	Kirovogradska	6	9	24	Zaporizka	-	8
12	Kyivska	-	11	25	Zhytomyrska	20	3
13	Luhanska	11	1		**TOTAL**	**94**	**211**

c) Selecting pilot rayons

Selection of the pilot rayons were done by Rayon Selection Committee consisting of representatives from Oblast State Administration, Oblast Council, UNDP and CBA Project. During the quarter, meetings of Rayon Selection Committee were held for 9 oblasts (Chernihivska, Ivano-Frankivska, Kyivska, Luhanska, Rivnenska, Sumska, Ternopilska, Vinnytska, and Zhytomyrska). Under the leadership of UNDP Senior Programme Manager, Ms Oksana Remiga, the Committees reviewed the analysis of rayon applications and ranking of the rayons (done by CBA Project based on socio-economic hardship and commitment), discussed on the relative situation of the rayons and selected 8 rayons (in each oblast)[9] for CBA Project along with alternatives.

---

[9] In case of Kyivska oblast, 8 rayons and a city of oblast subjugation were selected

In total, 72 rayons and 1 city council were selected for participation in CBA Project during the quarter, as shown in Annex - 3.

d) Announcement of selection results

In order to increase transparency and inform stakeholders and public about results of rayons selection, regional press conferences were organized in oblast state administrations in participation of representatives of OSA/OC. Typical agenda of press conference were:

Repesentative of OSA/OC:	• OSA/OC's involvement in the process
	• Statement of support for the implementation of the initiative in oblast
CDA:	• Presentation on principles and mechanisms of rayon selection
Local media	• Questions on perspectives of CBA implementations in the region

Deputy Head of Rivne State Administration S.Pavliuk during Rayon Selection Committee meeting at PMU

For more information on press conferences, please see section – 2.3.5 and Annex - 4.

e) Holding rayon seminars and signing partnership agreements

During the quarter, rayon seminars were held in 37 rayons of 6 oblasts: Chernihivska, Ivano-Frankivska, Luhanska, Rivnenska, Sumska and Zhytomyrska. They were attended by 930 persons, including heads of RSAs and RCs; heads of village/city councils; heads of relevant departments of RSAs and RCs. 49 media representatives attended the events. In course of the seminar, 37 tripartite Partnership Agreements with rayon authorities were signed. Partnership Agreements with 8 rayons and 1 town of Kyivska oblast were signed on 24 June after signing of PA with OSA. Total amount of PA with rayon/city authorities equals 46.

During rayon seminars, issues were raised by the participants on various aspects of the Project including mechanism of the Project implementation, partnership, community selection procedure, financing, methods etc. The Project team clarified the issues with support from rayin and oblast representatives. Some of the frequently asked questions with answers are given in Box - II:

Officials of the OSAs and OCs were key speakers during the seminars along with the CDAs and CDS of PMU, who prersented the CBA project to the participants. Ownership showed by the oblast authorities in reaching rayons is expected to have strong positive effect on the result of the Project. Participation on CDS was mainly

Audience of CBA rayon seminar in Rivne oblast

limited to initial backstopping, upon which the CDAs and oblast teams were able to continue with rayon seminars on their own.

Details on Rayon Seminars are given in Annex - 5.

Box - II: Frequently Asked Questions During Rayon Seminars

Q - What is the benefit for the UNDP to support Ukrainian village?

A - One of the mandates of UNDP is to assist countries across the world in reducing poverty and make the living condition of the people better. Ukraine is also facing poverty problem and living condition of the people has declined due to poor delivery of basic public services, which occur often due to broken or inefficient communal infrstructures. Poverty level in many Ukrainian villages is critical, and there are crucial social problems to be solved. Therefore, UNDP in Ukraine assists the Government, local

---

15

authorities and local communities in addressing these problems. It does so through development projects such as the CBA Project. It does fulfill its obligations as per the instructions and resources provided by its governing body. Its resources are used as a grant without room for direct or indirect return. Therefore, it does not seek any benefit or profit from its clients or target beneficiaires..

Q - Why the people should trust the Project and make financial contribution? Who will collect the resources? Who is responsible for spending it?

A – Approach of the CBA Project to work in partnership with local communities, local authorities and other stakeholders is founded on such elements as transparency, accountability and partnership. Partnreship is based on mutual trust. The Project trusts on good judgement of its local partners to select local priorities to be implemented through cost sharing. The Project contributes its share for the implementation of the community projects as is done by other partners, including the beneficiary communities. It is the beneficiary community which is responsible to collect and spend the money accummulated from various sources. For this purpose, the community members form a legal organisation, open bank account and maintain a transparent accounting system. CBA Project transfers its share into account of the community organisation and expects that the community organisation uses the resources based on UNDP financial rules. The Project provides necessary training to the community organisation so that it is able to accomplish the task with high degree of transparently and accountability. In this whole process, the Project trusts its local partners and in lieu expects to be trusted.

Q – What should be the legal form of the community organisation?

A – A community organisation can be registered under any of the available legal provision in the country. It is up to the decision of the community members. Each legal form has its own strengths and weaknesses. The best legal form is the one which allows the organisation to receive grant from the Project and other sources; allows to use this money under decision of the community members; allows the community organisation to transfer the property to concerned authority or retain on its own inventory; allows the organisation to raise users' fee from its beneficiary members and maintain the system created/rehabilitated under Project's support.

Q – Can one community make more than 1 project proposal?

A – Yes, but the CBA's share is 10 000 $ maximum for one project. This amount cannot be increased even if the community brings forth more than one proposal .

Q – Does the 5% share of the community include cost of project design estimates?

A – Yes.

Q – Is the cost sharing uniformly applicable to all level of local authorites i.e. should the local budget give 45% of micro-project drawing 20% from oblast budget, 20% from rayon and 5% from village/ town council, for example?

A - No, it's not uniform. The proportion of cost sharing may differ depending on the availability of the budget with the particular level of authority for the purpose of the micro project identified by the community. It may also differ based on the mutual agreement/understanding among the partners.

Q - Some micro-projects are specific, for example, school bus purchase and maintenance. How will it come to the book of the entity of community organization? Is it acceptable in this case to transfer the transport facility to the book of the budget organization, e.g. rayon education department, which will maintain and repair it?

A - Yes, it's possible to transfer a transport facility to the book of a budget organization, but the legal framework is to be provided by local and rayon authorities. What is essential that the benefiting community must take charge of maintaining the system.

Q - In case of inflation or rise in price what is the way out for the project?

A - After the micro-project budget is approved and financing agreement is signed, additional financing from the Project is not impossible. To mimimise the problems due to inflation, it is recommended to (a) incorporate such risks during the stage of proposal prepration/project planning; (b) avoid delay of implementation.

16

Q - If the community covers several priority areas of the Project is there more chance to succeed?

A – Even if the community might be facing several development challenges, it should not try to address all of them at the same time through community projects. It will be difficult as the people will get tired of making financial and non-financial contributions for all of them. Moreover, each project will demand various administrative/financial precisions and may create conflict. Therefore, it is advisable to undetake priorities one by one even if there is a chance to succeed.

Q - Is the number of participants of community organisation regulated?

A – In principle, self-organization process should cover not less than 80% of households located on the territory in question. This territory may be a village or a group of villages in vicinity; houses along a street or apartments in a multi-storyed building and so on. From the perspective of viability participation of only a few households is not appropriate. Similarly, a large number of houselhod participation is not appropriate from the perspective of mutual interaction and consensus based decision-making. Therefore, a community organisation with 40-80 members is considered appropriate. If there are more people willing, it's recommended to set up more organizations and unite them into an association. Similarly, a smaller communities located in the vicinity could join together to form a bigger organisation.

Q - Will other communities/village councils have the opportunity to participate in CBA Project?

A – In the present scenario, we work with only five village/town councils in a rayon. In case there is high degree of success from the present partnership and if additional funding is available from the donors then it might be possible to add more village/city councils in future.

2.2.3 Establishing partnership with village / city councils

Establishing partnership with local councils is considered to be third milestone in CBA implementation at local level. It ensures commitment of the village/city councils to support participatory approach to local sustainable development and provides official basis to reach local communities. To this end, following steps were followed during the quarter:

a) Annoucement of call for participation

Announcement was made during each rayon seminar for the village/city councils in the rayon to send application to the oblast community resource centre explaining their

Signing of Parnership Agreement with Heads RSA ans RC of Yampilskyi rayon, Sumy oblast

situations in terms of hardship on access to water supply, access to medical services, environment situation, energy saving and school transportation. They were also expected to express their commitment in terms of making financial and non-financial support. In general, one week was set as a time for making such application. access to water, facing them in within a week of date of announcement.

b) Receiving of application and analysing of information

During the quarter, 106 applications were received from village/city councils of 7 rayons of Zhytomyrska oblast. The team of the oblast community resource centre analysed the information of the applications and information received from the respective rayon state administrations. Based on the analysis, they made a ranking of the participating local councils based on the level of hardship facing them. The analysis and ranking was further reviewed by related specialists of the PMU.

c) *Selection of village/city councils*

Meeting of the Village/city council Selection Committee in Zhytomyrska oblast was held for 7 rayons to make selection of 5 village/city council for CBA project. In all cases, the Meeting was presided by CBA focal point of Oblast State Admistration. Other participants of the Meeting included representatives from Oblast Council, Rayon State Administrations, Rayon Councils, and CDAs of the OIU Project in the oblast. The Committee reviewed the analysis of Village/city council applications; ranked them based on socio-economic hardship and commitment and selected 5 Village/city council for CBA project with alternatives.

In total, 35 village councils (VCs) from 7 rayons were selected as shown in Table – IV.

Table – IV: Selection of Village/City Councils (Zhytomyrska oblast)

SN	Rayon	Date of Selection	Selected VC/CC	Reserve List
1	Andrushivskyi	27.06.2008	Chervonenska, Zabarska, Liubymivska, Zarubynetska, Halchynska	Krylivska, Kamenivska
2	Korostyshivskyi	20.06.2008	Studenytska, Slobidska, Vilnianska, Shchyhliivska, Shahvorostivska	Bilkovetska, Kropyvnianska
3	Cherniakhivskyi	20.06.2008	Vysokivska, Horbulivska, Zorokivska, Seliashchynska, Andriivska	Velykohorbashivska, Pekarshchynska
4	Chervonoarmiyskyi	27.06.2008	Strybizka, Kurnenska, Andriivska, Novozavodska, Sokolivska	Chervonoarmiyska, Ocheretianska
5	Liubarskyi	26.06.2008	Motovylivska, Hizivshchynska, Velykovolytska, Bychivska, Velykoderevychivska	Yulivska, Starochortoryiska
6	Olevskyi	26.06.2008	Rudnye-Bystrianska, Tepenytska, Zolianska, Yurivska, Kamianska	Sushchanska, Zhovtneva
7	Chudnivskyi	27.06.2008	Zherebkivska, Tiutiunnykivska, Ivanopilska, Troshchanska, Babushkivska, Zherebkivska	Turchynivska, Dryhlivska

2.3.4. Capacity Building : Training of CBA project staff and national counterparts

During the quarter, 1 training was organized for 11 CDAs (6 males, 5 females) from 8 oblasts and 9 employees of oblast state administrations (3 males and 6 females). The training was accomplished in three events: pre-job training (for potential CDAs); on-the job training for selected CDAs and deputed officials from OSAs and exposure visit.

Hosted by Rivne oblast state administration and Rivne CRC, the training was supported by MGSDP and CRDP. The training was initiated by first deputy head of Rivne OSA, Mr. Stepan Pavliuk. In his opening remarks Mr. Pavliuk opined that the Project particularly valuable because of its community-oriented approach and assured the Administrations' support for the initiative.

In course of the training, the participants were exposed to theoretical framework and implementation procedures of CBA approach. They were also exposed to field realities in the CRDP and MGSDP field areas. A summary of the training course is given in Box - III and details are given in Annex - 6.

Table V: Training Organised During Second Quarter of 2008

SN	Training Course	Particular	No. of course	Participants		
				Male	Female	Total
1	Pre-job Training	-	2	17	12	29
2	On-the Job Training	CBA staffs	1	6	5	11
		OSA staffs		3	6	9
3	Exposure Visit	-	0	0	0	0
	Total	Gross	3	26	23	49
		Actual	3	20	18	38

The result obtained is twofold: firstly, the training deepened understanding of CBA approach and objectives among the participants; secondly, it created strong teambuilding and mutual cooperation

among the CRC-teams which consist project staffs as well as officials of OSAs deputed to CRC. In course of training, Mr. Ihor Tymoshenko, head of economic department of Rivne oblast state administration opined the CBA project is outstanding among other initiatives, and will be supported and facilitated by oblast administration.

Since beginning of 2008, 8 training courses were organised by the Project to train 57 potential candidates, 22 project staffs and 18 officials from counterpart agencies (oblast state administrations) were trained (Table - VI).

Table - VI: Training Organised During January – June, 2008

SN	Training Course	Particular	No. of course			Total No. of Participants		
			Q1	Q2	Total	Male	Female	Total
1	Pre-job Training	-	1	1	2	31	26	57
2	On-the Job Training	CBA staffs	2	1	3	11	11	22
		OSA staffs				7	11	18
3	Exposure Visit	CBA staffs	3	0	3	1	1	2
	Total	**Gross**	**6**	**2**	**8**	**50**	**49**	**99**
		Actual	**6**	**2**	**8**	**39**	**38**	**77**

> **Box – III: OIU/OSA Staff Training – Overview of Topics**
>
> ➢ Social Mobilization and Community Based Approach: Global Experience
> ➢ EU and UN System in Ukraine and UNDP
> ➢ UNDP Experience on area based development approach through CRDP, CIDP, MGSPD
> ➢ Project area and partnership
> ➢ Developing Community Organization
> ➢ Participatory planning and coordination
> ➢ Implementing community plans
> ➢ Legal Forms for Community Organization (CO) in Local Development
> ➢ UNDP Finance and Admin Procedure
> ➢ EU/UNDP Visibility, Monitoring and Reporting System
> ➢ Post-project completion activities
> ➢ Study tour to CRDP and MGSDP project sites
> ➢ Learning from Rivne OSA and OIU
> ➢ Development of Work Plans for OIUs

During the concluding session of the training, the participants explicitly expressed their opinion about relevance and effectiveness of the training. Their overall impression was that the training provided them adequate theoretical and practical exposure on the subject of community based local development in various socio-economic situation in Ukraine. Besides, it expanded horizon of their knowledge and confidence to mobilize stakeholders and get the participatory approach translated into action. Some of their impressions are mentioned in Box – IV.

Box – IV: Opinion of Training Participants	
Name	**Opinion**
Volodymyr Staryk, CDA from Chernivetska odlast	Apart from providing us with valuable knowledge, the training turned us - newly recruited assistants from different regions – into a team, created solid ground for further exchange of experience, sharing optimal ways of implementing the CBA initiative in our respective regions.
Liudmyla Yamshchykova, CDA from Odeska oblast	Thaining provided us with general understanding of the mechanisms of this Project, and enabled us to formulate a set of clear strategy of our work at the regional level.
Oleksandf Sofiy, CDA from Lvivska oblast	Many theoretical aspects were systematized during this training. Also, internal procedures and rules were made clear so that functioning of the OIU is smooth and efficient.
Iryna Grebeniuk, CDA from Zaporizka oblast	The training was useful and valuable for the beginning of our practical activities in the regions. I acquired a lot of new knowledge which I will use in my work at CBA implementation in Zaporizka oblast.

2.3.5. Communication and visibility

Communication and PR activities are designed as a part of Project implementation strategy. In the second quarter, regional/local authorities and media the major target groups of CBA communication activities. Wider public and potential participants were familiarized with Project activities and plans through local media and CBA web site. Visibility of EU and UNDP was assured by each of communication activities.

a) Media events

48 media events were organised, among them are 8 Regional Seminars, 34 Rayon Seminars and 6 press conferences for announcement of results of rayon selection. Information packs containing CBA brochures, notepads, pens and printouts of presentation were distributed during each of the event. Media activities are described in details hereunder:

Regional Seminars were organized as media events and attended by approximately 494 participants, including senior management of OSAs and OCs, RSAs and RCs, representatives of local NGOs and mass media. Each media

Training of Community Development Assistants in Rivne

event was announced through media advisories distributed to local media through OSA Press Services. During the event, press releases were distributed containing more detailed information on the CBA Project and its further activities in the region. Both EU and UNDP logos were visually represented at the press. About 40 representatives of local media participated.

Table - VII: Participation in Regional Seminars

Oblast	No. of Participants	No. of media
ARC	130	8
Chernihivska	50	5
Kharkivska	35	2
Khersonska	43	5
Kyivska	47	3
Mykolaivska	45	5
Vinnytska	80	5
Volynska	64	7
TOTAL	494	40

Regional press conferences were organised with support from oblast state administrations as envisaged in the 'communication action plan' for making announcement of rayons selected for participation in CBA Project. Underlying was the idea of assuring maximum transparency of the procedure of rayon selection process. A total of 58 media persons attended these conferences.

Rayon Seminars were held to launch CBA activities in pilot rayons and sign Partnership Agreements with local authorities. To each of the events, representatives of local media were invited, information packs were distributed. In 34 rayon seminars held, 930 officials and 49 media representatives participated.

By 2nd quarter, a total of 62 media events took place through 22 regional seminars, 34 rayons seminars and 6 regional press conferences (Table - VIII).

Table – VIII: Quarterwise Media Events of CBA in 2008

Event	No.			Participants			Media Representatives		
	Q1	Q2	Total	Q1	Q2	Total	Q1	Q2	Total
Regional Seminars	14	8	22	1000	494	1494	100	40	140
Press Conferences in oblasts	-	6	6	-	58	58	-	58	58
Rayon seminars	-	34	34	-	930	930	-	49	49
TOTAL	**14**	**48**	**62**	**1000**	**1482**	**2482**	**100**	**147**	**247**

b) *Media coverage*

Following media events of the second quarter, 98 media coverage were registered across Ukraine (Table - IX). It included 93 printed and electronic editions, radio and TV reportages, 1 news item placed on UNDP web site, 3 CBA related coverages in EU Cooperation Newsletter and 1 coverage in the Eurobulletin. In general, the reporting focused on such topic as –

- Regional seminar;
- Partnership between local authorities and UNDP;
- Support of the EU and UNDP in enhancing living condition through community projects;
- Rayons selected for participation in CBA Project;
- Perspectives of cooperation with CBA Project for communities and local authorities.

Table - IX: Media Coverage by Year, by Quarter

SN	Region/Agency	Coverage in 2008			Cum. Since 2008
		Q1	Q2	Sub-Total	
1	ARC	-	7	7	7
2	Cherkaska	-	-	-	-
3	Chernihivska	-	6	6	6
4	Chernivetska	11	-	11	11
5	Dnepropetrovska	-	-	-	-
6	Donetska	2	-	2	2
7	I-Frankivska	7	8	15	15
8	Kharviska	1	-	1	1
9	Khersonska	-	5	5	5
10	Khmelnytska	8	-	8	8
11	Kirovohradska	1	-	1	1
12	Kyivska	-	12	12	12
13	Luhansk	2	8	10	10
14	Lvivska	8	-	8	8
15	Mykolaivska	1	-	1	1
13	Odeska	6	-	6	6
17	Poltavska	7	-	7	7
18	Rivnenska	6	31	39	39
19	Sumska	4	6	10	10
20	Ternopilska	4	-	4	4
21	Vinnytska	3	-	3	3
22	Volynska	-	-	-	-
23	Zakarpatska	3	2	5	5
24	Zaporizka	2	-	2	2
25	Zhytomyrska	4	8	12	12
26	Others	-	-	-	-
a	UNDP	-	1	1	1
b	EU/EC	-	4	4	4
	Total	80	98	178	178

Progress of CBA activities was also reported in 3 editions of EU Cooperation News (a bi-weekly newsletter of the European Commission to Ukraine) and Eurobulletin No.7-8. These are available at –

http://www.delukr.ec.europa.eu/files/eu_cooperation_news/en/06_eng.pdf,
http://www.delukr.ec.europa.eu/files/eu_cooperation_news/en/09_eng.pdf
http://www.delukr.ec.europa.eu/files/eu_cooperation_news/en/09_eng.pdf)
http://www.delukr.ec.europa.eu/ua/EuroBul/2008/07-08.pdf.

Table - X: Various Form of Media Used in Informaiton Dissemination

SN	Media	Activities in 2008 by Quarter			Cum. Since 2007
		Q1	Q2	Total	
1	Newspaper	n/a	31	31	31
2	Radio	n/a	9	9	9
3	Television	n/a	13	13	13
4	Websites	80	45	125	125
	Total	**80**	**98**	**178**	**178**

Details of the media coverage can be found on following site of the CBA:

b) CBA presentation at externally organized events

With a view of disseminating information about CBA Project among interested target groups, its representatives took part in external events to present the initiative and its modus operandi. In the reported period, Project was presented at 7 external events, including conferences and Europe Days in Kyiv, Odessa and Donetsk (see Table - XI for details).

Table – XI: CBA Participation in External Events

Date	Event
11 May 2008	Europe Day (Kyiv)
14 May 2008	Europe Day (Odessa)
17 May 2008	Europe Day (Donetsk)
21 April 2008	Conference "Role of Luhansk Businesses and NGOs in Development of Civil Society" (Luhansk)
22 April 2008	Forum *"Instruments of Cooperation between Authorities and Communities"* (Luhansk)
15 May 2008	Conference *"Euro-2012. Energy of growth"* (Kyiv)
18 June 2008	Workshop on *New Legislation for Ensuring Implementation of the Reform of Municipal Services of Ukraine* organized by the Directorate of Democratic Institutions of the Council of Europe, Parliamentary Committee on Construction, Urban Development, Housing and Communal Services and Regional Policy of the Verkhovna Rada of Ukraine; Swiss Agency for Development and Cooperation (Kyiv)

c) Consultations on Communication Strategy and Visibility Guidelines

Communication Strategy and Action Plan were amended and are currently under review of senior management and EU/UNDP Communications Officers. Visibility Guidelines were amended (Annex – 7) so as to suit best the need of Oblast Implementation Units, and submitted for review of senior management.

d) Dissemination of Information about CBA

In order to distribute information about the Project among stakeholders, potential participants and wider public, following actions were undertaken:

- Newsletter was issued featuring news about CBA implementation as of May 2008;
- News about CBA implementation were regularly published on CBA web site
- Information about CBA activities and implementation progress was sent to Project on Information and PR Activities for the EU and its Programmes in Ukraine, which were then published in EC Cooperation Newsletter (see section 2.3.5 (2).
- Leaflet of CBA was drafted and distributed during media events.
- UNDP's documentary film "One Step Ahead: How Ukrainian Communities Are Helping Themselves" was re-produced and disseminated among target audience, namely, representatives of oblast and rayons' authorities. The film intends to (1) familiarize local stakeholders and communities with the essence of the CBA approach, (2) give example of communities' and local authorities' pro-activeness, to be followed within the frametork of CBA implementation.

f) **Visibility tools** such as banners, sets of big and small flags of EU, UN and Ukraine, information stands, office signboards, were produced and distributed among OIUs as specified in Annex - 8.

g) Development of web portal

Draft structural and functional scheme of web site database of micro-projects, participants, partners and documents was developed by contractor in close cooperation and consultations with PMU.

2.3.6. Establishment of Project Management Unit (PMU)

In the reported period, recruitment process continued to complete the PMU team. With addition of two engineers, an IT specialist and a driver during the quarter, number of personnel at PMU reached 11 of 12 required. Similarly, most of the needed equipment were either procured or were put into process of procurement. Annex - 9 contains list of the PMU team.

2.3.7. Establishment of Oblast Implementation Units/ Community Resource Centres

a) OIU staff selection

Process continued during the quarter for recruitment of CDAs and drivers for OIUs. Applications received upon vacancy announcements made widely at national as well as local level, were analysed and potential candidated shortlisted. Shortlisted CDA-candidates were provided with training and written tests before interview. A total of 27 CDAs and 7 drivers were selected and/or recruited. By end June 2008, 27 CDAs (of required 48) were recruited to serve 18 oblasts + ARC. Also, 7 drivers (of required 24) were selected and/or recruited. Details are given in Annex – 9.

Difficulty was faced with getting competent candidates from the oblasts because of the following reasons:
- High opportunity for the competent and experienced people exisit in the oblasts. As a result, they are often engaged and do not want to change the job;
- Labour market is competitive and the Project is not able to compete in terms of incentive package

b) Establishment of OIU

During this quarter, 12 OIUs were allocated premises (including Kyiv office located in PMU and Crimean office embedded in CIDP) by the partner OSAs/OCs. Procurement of furniture and equipment was completed for 4 OIUs: Lunansk, Rivne, Zhytomyr, Kyiv.

As of 2nd quarter, furniture were made available to 7 OIUs, equipments were made available to 10 OIUs and 7 OIUs had received communication facility (telephone, internet etc.) from OSAs.

Details are given in Annex - 10.

2.3.8 Advisory and management

Activities related with financial dimension, advisory support, monitoring and resource mobilisation etc. took place during the quarter as described hereunder in detail:

a) Financial delivery

Gross **delivery** of US $ 920,534 (638'850 Euros) was made since the beginning of the year (including $ 54,211 (37'622 Euros) actual disbursement in 1st Quarter, $ 226,248 (157'016 Euros) actual disbursement in 2nd Quarter and $ 640,075 (444'212 Euros) worth of commitment (request was made for procurement of equipments, furniture and vehicles etc.). Activity-wise delivery is given in Table – XII.

Table XII. CBA Project Delivery 2008

№	Key Activities	Budget	Expenditures 2008				Balance	Deli-very
			Disbur-sed 1st Qrt	Disbur-sed 2nd Qrt	Commit-ted 2nd Qrt	TOTAL Gross		
		USD		USD	USD	USD	USD	
1	Training of CBA Project staff and national counterparts on community based approach, project strategy and methodology	150 239	12 787	27 755	0	40 542	109 697	27%
2	Establish mechanism of participatory planning process at local and regional level	21 400	0	0	0	0	21 400	0%
3	Support COs for sustainable management and implementation of self-help initiatives (including seed grants)	194 319	0	0	0	0	194 319	0%
4	Establish partnership with oblasts & raiyons administrations, councils and other local stakeholders	53 500	9 358	19 393	448	29 199	24 301	55%
5	Effective Project Management	1 166 933	26 089	155 922	636 857	818 868	348 065	70%
5.1	Human Resources	312 643	7 484	59 493	191 617	258 594	54 049	83%
5.2	Internet, communication services	10 602	1 101	2 353	17	3 471	7 131	33%
5.3	Vehicles Purchase	399 994	0	0	383 547	383 547	16 447	96%
5.4	Rental Premises (PMU), Office Equipment and Furniture (PMU+OIUs)	235 088	16 108	77 497	32 539	126 144	108 944	54%
5.5	Vehicle maintenance and operation	104 592	0	0	966	966	103 626	1%
5.6	Miscellaneous Expenses (including GMS)	104 014	1 396	16 579	28 171	46 146	57 868	44%
6	PR, Communication and Monitoring Activities	52 086	5 977	23 178	2 770	31 925	20 161	61%
	TOTAL	1 638 477	54 211	226 248	640 075	920 534	717 943	56%

In total, 56% delivery was achieved by June 2008. Low delivery was seen in case of some activities which are yet to come in the process. They are –
- CO formation (will take place in Q3 and Q4) upon selection of local communities;
- Training of CO-members (will take place in Q3 and Q4, upon formation of COs);
- Training of officials of local authorities (planned for Q3);
- CO planning and integration (will occur in Q3 and Q4, upon training of COs is over);
- Partnership with rayon authorities and village/city councils (will continue in Q3 and Q4).

b) *Operational manual*

Second draft of CBA Operational Manual was reviewed and translated.

c) *Partnership with national agencies*

On 10 June Memorandum of Understanding was signed between Ministry of Housing and Municipal Economy of Ukraine and UNDP in Ukraine. According to the Memorandum, UNDP and the Ministry will cooperate for reformation and sustainable development of municipal and housing economy, elaborating the national benchmarks in the area, and collecting and promoting the best practices of public services delivery to residents (through policy and legislation reforms, scientific research, communication activities). Special attention will be paid to joint efforts in the area of environment and energy efficiency (e.g. introduction of the energy efficient mechanisms in communal services; realizing initiatives on improvement of the outdated drainage, sewage systems and solid waste management). The focus of the efforts will be made on promoting creation and support to the

activities of condominium associations and creation of competitive market of communal services, for which the capacity of both communities and local authorities will be built to ensure the quality service delivery.

d) Steering committee meeting

Preparation for convening steering committee meeting was initiated. In this regard, (a) letters to ministries, parliamentary committees and other relevant national agencies were drafted and approved; (b) list of invitees was approved; (c) terms of reference for steering committee was drafted and sent for approval to Department of Regional Development, Secretariat of the Cabinet of Ministers of Ukraine.

e) Review Meeting

Review meeting on progress of Project implementation took place on 11 July in participation of EC Project Manager Volodymyr Kondrachuk, UNDP Senior Program Manager Oksana Remiga and Project Management team. Key issues on the agenda included update on progress of CBA implementation, Project registration and organization of Steering Committee meeting, human resource Management, Visibility and PR. For details on discussion, please see Annex – 11.

f) Resource mobilisation and utilisation

Besides resource available to CBA from its donors (EU, UNDP), various agencies express their commitment for financial contribution in course of forging partnership with CBA. Level of resources committed so far for CBA Project from various partners and their utilisation is given below:

Table - XIII: Resource Availability and Utilisation

SN	Agency	No.	Unit	Resource Provision by Quarter			Resource Actually Available	Resource Utilisation	
				Q1	Q2	Total		Amount	%
1	European Union	1	USD		-				
2	UNDP	1	USD		-				
	Sub-total			1,638,477	-	1,638,477	1,638,477	920,534	56.2
3	OSAs/OCs	16	UAH	-	0		-	-	-
4	RSAs/RCs	37	UAH	-	9834400	9834400	-	-	-
5	VCs/CCs	0	UAH	-	-	-	-	-	-
	Sub-total			-			-	-	-

Indicated resources of RSAs/RCs is a total of sums of their commitments for co-financing of community projects, as indicated in Partnership Agreements signed with these rayons. Actual amount to be available from the local authorities will be known by last quarter of 2008 and in 2009, when the community plans will be incorporated into local development plans and when community project proposals will be approved for funding. At this moment the committed amounts are indicative only. Agency-wise details is given in Annex - 12 .

CHAPTER III
LESSONS AND OPPORTUNITIES

3.1 Stocking the Experience

3.2 Outlook for future

3.1 Stocking the Experience

Following lessons were learned during the quarter in course of CBA implementation:

- The involvment of oblast state administration and oblast council in rayon selection process has strengthened the transparency of selection procedure as well partnership with project.

- In rayon seminar, the participation of representatives of oblast state administration and oblast council has showed the ownership to the project. The project was well accepted and develop strong partnership with rayon authorities.

- Cost effective dissemination - News in Obast website regarding selection on rayon, seminar in rayon, press conference by oblast authorites after rayon selection.

- A substantial amount of time had to be spent on logistical arrangements, organization of repair works, procurement of equipment etc at the level of OIUs. Factors hindering optimal speed of Project implementation in several regions, pointed out the were noted by CDAs as: (a) length of bureaucratic procedures of OSAs; (b) change of OSA leadership; (c) politization of local government; (d) misperception of the role of CDAs by OSA officials; (e) delay in office setup/equipment availability and telephone/internet connection.

- In several regions, success in forming the oblast implementation team was noted. Involvement of coordinators from OSAs was a positive factor for efficiency of the preparatory phase.

3.2 Outlook for future

In line with the Annual Work Plan and in sequence of the activities being pursued, following activities are envisaged for the 3ʳᵈ quarter:

- Completing regional seminars and establishing partnership with oblast authorities;
- Continuation of rayon selecction in the remaining oblasts and establishing partnership with the selected rayons;
- Continuation of holding rayon seminars; selection of Village/City Councils in the selected rayons and forging partnership with them;
- Initiating establishment and development of COs in selected VC/CC councils;
- Organising training for CO leaders and local authorities;
- Recruitment of remaining staffs of OIUs and their training;
- Completion of OIU/CRCs establishment;
- Forging partnership with ministry of regional development and state construction
- Holding steering committee meeting;
- In Communication and Visibility:
    - Finalization of Communication Strategy and Action Plan.
    - Series of media events for announcement of results of rayons' selection;
    - Assuring appropriate EU/UNDP visibility in PMU and OIUs;
    - Strengthening of CBA portal
    - Establishment of functional databease of partners, participants, projects and documents on CBA web site;
    - Organising press conferences for announcement of results;

IV. ANNEXURE

Annex 1. Summary of Regional Launching of CBA Project
Annex 2. Applications Received from Rayons
Annex 3. Summary of Rayon Selection Meetings
Annex 4. Press conferences for Announcement of Results of Rayon
Annex 5. Summary of Rayon Seminars
Annex 6. Agenda of Training for CDAs and staff from OSAs
Annex 7. Visibility Guidelines
Annex 8. Production and Distribution of Visibility Tools
Annex 9. Status of Establishment of OIU
Annex 10. Status of OIUs
Annex 11. Minutes of CBA Management and Staff Meeting
Annex 12. Details on resource mobilisation

Annex 1
Summary of Regional Launching of CBA Project

№	Oblast	Date of Regional Visit	Meeting with oblast authorities took place	Partnership Agreement Signed	Deadline for application for rayons
1	Rivnenska	13 February	Yes	Yes	12 March
2	Poltavska	19 February	Yes	Yes	11 March
3	Sumska	20 February	Yes	Yes	12 March
4	Luhanska	22 February	Yes	No	14 March
5	Zhytomyrska	26 February	Yes	Yes	18 March
6	Ivano-Frankivska	28 February	Yes	Yes	20 March
7	Zaporizka	6 March	Yes	No	27 March
8	Odeska	11 March	Yes	No	1 April
9	Kirovohradska	14 March	Yes	Yes	4 April
10	Zakarpatska	21 March	Yes	Yes	11 April
11	Chernivetska	25 March	Yes	Yes	15 April
12	Ternopilska	26 March	Yes	Yes	16 April
13	Khmelnytska	27 March	Yes	Yes	17 April
14	Lvivska	28 March	Yes	Yes	18 April
15	Vinnytska	2 April	Yes	Yes	23 April
16	Kyivska	9 April	Yes	Yes	30 April
17	Mykolaivska	10 April	Yes	No	1 May
18	Volynska	14 April	Yes	Yes	5 May
19	Chernihivska	25 April	Yes	Yes	16 May
20	Khersonska	22 May	Yes	Yes	12 June
21	ARC	23 May	Yes	No	13 June
22	Kharkivska	25 June	Yes	No	16 July
23	Dnipropetrovska	*			
24	Cherkaska	*			
25	Donetska	*			

Annex - 2
Summary Applications from Rayons

№	Oblast	Call for Participation announced	Deadline for application for rayons	Rayons-applicants		
1	Rivnenska	13 February	12 March	1. Bereznivskyi 2. Demydivskyi 3. Dubenskyi 4. Dubrovytskyi 5. Goschanskyi 6. Koretskyi	7. Kostopilskyi 8. Mlynivskyi 9. Ostrozkyi 10. Radyvylivskyi 11. Rivnenskyi	12. Rokytnivskyi 13. Sarnenskyi 14. Volodymyretskyi 15. Zarichenskyi 16. Zdolbunivskyi
2	Poltavska	19 February	11 March	1. Chornuhinskyi 2. Chutivskyi 3. Gadiatskyi 4. Globynskyi 5. Grebinkivskyi 6. Kobeliatskyi 7. Kotelevskyi	8. Kozelschynskyi 9. Kremenchutskyi 10. Lokhvytskyi 11. Mashivskyi 12. Myrgorodskyi 13. Novosanzharskyi 14. Orzhytskyi	15. Poltavskyi 16. Pyriatynskyi 17. Reshetylivskyi 18. Semenivskyi 19. Shyshatskyi 20. Zinkivskyi
3	Sumska	20 February	12 March	1. Burynskyi 2. Konotopskyi 3. Krasnopilskyi 4. Krolevetskyi	5. Lypovodolynskyi 6. Nedrygailivskyi 7. Ohtyrskyi 8. Seredyno-Budskyi	9. Sumskyi 10. Trostianetskyi 11. Velykopysarivskyi 12. Yampilskyi
4	Luhanska	22 February	14 March	1. Antratsytivskyi 2. Bilokurakynskyi 3. Bilovodskyi 4. Kreminskyi	5. Lutuhynskyi 6. Markivskyi 7. Popasnianskyi 8. Slovianoserbskyi	9. Stanychno-Luhanskyi 10. Starobilskyi 11. Svativskyi 12. Troytskyi
5	Zhytomyrska	26 February	18 March	1. Andrushivskyi 2. Baranivskyi 3. Berdychevskyi 4. Brusylyvskyi 5. Cherniahivskyi 6. Chervonoarmiyskyi 7. Chudnivskyi 8. Korostenskyi	9. Korostyshivskyi 10. Luhynskyi 11. Lyubarskyi 12. Malynskyi 13. Narodytskyi 14. Novograd-Volynskyi 15. Olevskyi	16. Ovrutskyi 17. Popilianskyi 18. Radomyshlskyi 19. Romanivskyi 20. Ruzhynskyi 21. Volodarsko-Volynskyi 22. Yemilchynskyi 23. Zhytomyrskyi
6	Ivano-Frankivska	28 February	20 March	1. Bogorodchanskyi 2. Dolynskyi 3. Galytskyi 4. Gorodenkivskiy 5. Kaluskyi	6. Kolomyiskyi 7. Nadvirnianskyi 8. Rogatynskyi 9. Rozhniativskyi	10. Sniatynskyi 11. Tlumatskyi 12. Tysmenytskyi 13. Yaremche -village
7	Zaporizka	6 March	27 March	1. Berdianskyi 2. Chernihivskyi 3. Guliaypilskyi 4. Kuibyshevskyi	5. Mykhailivskyi 6. Novomykolaivskyi 7. Pologivskyi 8. Vasylivskyi	
8	Odeska	11 March	1 April	1. Artsyzkiy 2. Bilgorod-Dnistrovskyi 3. Biliaivskyi	4. Bolgradskiy 5. Frunzivskyi 6. Ivanivskyi	7. Kodymskyi 8. Kotovskyi 9. Savranskyi
9	Kirovohradska	14 March	4 April	1. Bobrynetskyi 2. Gaivoronskyi 3. Golovanivskyi 4. Kompaniivskyi 5. Malovyskivskyi	6. Novgorodkivskyi 7. Novoarkhangelskyi 8. Novomyrgorodskyi 9. Novoukrainskyi 10. Oleksandriyskyi	11. Petrivskyi 12. Ulianovskyi 13. Ustynivskyi 14. Vilshanskyi 15. Znamianskyi
10	Zakarpatska	21 March	11 April	1. Berehivskyi 2. Irshavskyi 3. Khustskyi 4. Mizhgirskyi	5. Mukachivskyi 6. Perechynskyi 7. Rakhivskyi 8. Svaliavskyi	9. Tiachivskyi 10. Uzhgorodskyi 11. Velykobereznianskyi 12. Volovetskyi
11	Chernivetska	25 March	15 April	1. Gertsayivskyi	5. Kitsmanskyi	9. Storozhynetskyi

				2. Glybotskyi 3. Kelmenetskyi 4. Khotynskyi		6. Novoselytskyi 7. Putylskyi 8. Sokyrianskyi		10. Vyzhnytskyi 11. Zastavnivskyi
12	Ternopilska	26 March	16 April	1. Berezhanskyi 2. Borschivskyi 3. Buchatskyi 4. Chortkivskyi 5. Gusiatynskyi		6. Kozivskyi 7. Kremenetsky 8. Lanivetskyi 9. Monastyrskyi 10. Pidgayetskyi		11. Pidvolochysky 12. Terebovlianskyi 13. Ternopilskyi 14. Zbarazkyi 15. Zborivskyi
13	Khmelnytska	27 March	17 April	1. Chemerovetskyi 2. Derazhniansky 3. Dunayevetskyi 4. Izyaslavskyi 5. Kamianets-Podilsky		6. Khmelnytskyi 7. Krasylivskyi 8. Letychivskyi 9. Novoushytskyi 10. Polonskyi 11. Shepetivskyi		12. Slavutskyi 13. Starokostiantynivskyi 14. Starosyniavskyi 15. Vinkovetskyi 16. Volochyskyi 17. Yarmolynetskyi
14	Lvivska	28 March	18 April	1. Buskyi 2. Gorodotskyi 3. Mostyskyi 4. Mykolaivskyi 5. Peremyshlianskyi		6. Pustomytivskyi 7. Radehivskyi 8. Sambirskyi 9. Sokalivskyi 10.Starosambirskyi		11. Turkivskyi 12. Yavorivskyi 13. Zhydachivskyi 14. Zolochivskyi
15	Vinnytska	2 April	23 April	1. Barskyi 2. Bershadskyi 3. Chechelnytskyi 4. Chernivetskyi 5. Illinetskyi 6. Kalynivskyi 7. Koziatynskyi 8. Kryzhopilskyi		9. Litynskyi 10. Lypovetskyi 11. Mogiliv-Podilskyi 12. Murovanokurylove tskyi 13. Nemyrivskyi 14. Orativskyi 15. Pischanskyi 16. Pogrebyschenskyi		17. Teplytskyi 18. Tomashpilskyi 19. Trostianetskyi 20. Tulchynskyi 21. Tyvrivskyi 22. Yampilskyi 23. Khmilnytskyi 24. Zhmerynskyi
16	Kyivska	9 April	30 April	1. Baryshivskyi 2. Fastivskyi 3. Ivankivskyi 4. Kagarlytsky		5. Myronivskyi 6. Pereyaslav-Khmelnytskyi 7. Rzhyschiv-city		8. Skvyrskyi 9. Stavyschensky 10. Tetiivskyi 11. Yahotynsky
17	Mykolaivska	10 April	1 May	1. Bashtanskyi 2. Bereznehuvatskyi 3. Bratskyi 4. Domanivskyi 5. Kazankivskyi		6. Kryvoozerskyi 7. Mykolaivskyi 8. Ochakivskyi 9. Snigurivskyi		10. Veselynivskyi 11. Voznesenskyi 12. Yelanetskyi 13. Zhovtnevyi
18	Volynska	14 April	5 May	1. Gorohivskyi 2. Ivanychivskyi 3. Kamin-Kashyrskyi 4. Kovelskyi 5. Lokachynskyi		6. Lyubeshivskyi 7. Lyubomylskyi 8. Manevytskyi 9. Ratnivskyi 10.Rozhyschenskyi		11. Shatskyi 12. Starovyzhivskyi 13. Turiyskyi 14. Volodymyr-Volynskyi
19	Chernihivska	25 April	16 May	1. Bakhmatskyi 2. Borzniansky 3. Chernihivsky 4. Gorodnyansky 5. Koropskyi 6. Koryukivskyi 7. Kozeletskyi		8. Kulykivskyi 9. Mensky 10.Nizhynskyi 11.Novgorod-Siverskyi 12.Prylutskyi 13.Ripkynskyi		14. Schorskyi 15. Semenivsky 16. Sosnytskyi 17. Sribnianskyi 18. Talalayivskyi 19. Varvynskyi
20	Khersonska	22 May	12 June	1. Bilozerskyi 2. Holoprystanskyi 3. Hornostaivskyi		4. Novotroitskyi 5. Skadovsky 6. Tsiuriupynskyi		7. Velykolepytskyi 8. Velykooleksahndrivsky 9. Vysokopilska
21	ARC	23 May	13 June	1. Bakhchysaraiskyi 2. Belohorskyi 3. Chornomorskyi 4. Dzhankoyskyi 5. Kirovskyi		6. Krasnohvardiyskyi 7. Krasnoperekopskyi 8. Leninskyi 9. Nizhnehorskyi		10. Pervomayskyi 11. Razdolnenskyi 12. Sakskyi 13. Sovietsky
22	Dnipropetrovs ka	*		1. Magdalynivskyi 2. Solonianskyi				
23	Donetska	*		1. Volodarskyi 2. Zhdanivsky-city 3. Volodarskyi				
24	Cherkaska	*		---				
25	Kharkivska	25 June	16 July	---				

31

Annex - 3
Summary of Rayon Selection Meetings

№	Oblast	Date of Meeting	Representatives of Oblast Authorities	Rayons Selected	Rayons in Reserve
1	Chernihiv-ska	03.06.08	• Oleh Obushnyi, Deputy Head of OC; • Vasyl Bulat, Deputy Head of Department of Regional Development, OSA	Koropskyi,Schorskyi, Sribnianskyi, Ripkynskyi, Menskyi, Borznianskyi, Koriukivskyi, Kulykivskyi	Chernihivskyi, Kozeletskyi, Varvynskyi Bakhmatskyi
2	Ivano-Frankivska	03.06.08	• Vasyl Fediuk, Head of Department of European Integration and Investment Policy, OSA	Tlymatskyi, Nadvirnynskyi, Kolomyskyi, Rohatynskyi, Horodenivskyi, Sniatynskyi, Rozhnyaivskyi, Halytskyi	Dolynskyi, Bohorodchanskyi, Tysmentskyi rayons, Yaremcha city council
3	Kyivska	13.06.08	• Yuriy Kovbasiuk, Deputy Head of OSA; • Viktoriya Romantsova, First Deputy Head of Main Department of Economics, OSA;	Tetiivskyi, Skvyrskyi, Perayaslav-Khmelnytskyi, Stavyshchenskyi, Ivankivskyi, Myronivskyi, Fastivskyi, Kaharlytskyi, town of Rzhyshchiv	Yahotynskyi, Baryshevskyi
4	Luhanska	19.05.08	• Yuriy Atiushkin, Head of Unit of European Integration of Main Department of Economics, OSA	Popasnianskyi, Svativskyi, Bilovodskyi, Bilokurakynskyi, Kreminskyi, Starobilskyi, Antratsytivskyi, Stanychno-Luhanskyi	Markivskyi Lutuhynskyi
5	Rivnenska	19.05.08	• Stepan Pavliuk, Deputy Head of OSA • Svitlana Turchyniuk, consultant, Unit of Management of Objects of Common Ownership of Territorial Communities, OC	Zarichnenskyi, Sarnenskyi, Dubrovytskyi, Rokytnivskyi, Mlynivskyi, Radyvylivskyi, Koretskyi, Hoshchanskyi	Ostrozkyi, Volodymyretskyi, Kostopilskyi, Bereznivskyi, Demydivskyi
6	Sumska	03.06.08	• Vira Pavlova, Head of Department of Investments and Social Development, OC; • Volodymyr Miskov, Deputy Head of Main Department of Economics, OSA	Seredyno-Budskyi, Krasnopilskyi, Yampilskyi, Lypovodolynskyi, Velykopysarivskyi, Trostianetskyi, Okhtyrskyi, Burynskyi	Sumskyi, Nedryhailivskyi, Konotopskyi Krolevetskyi
7	Ternopilska	25.06.08	• Ihor Ivashchuk, first deputy Head of Main Department of Economics, OSA; • Volodymyr Chubatyi, Head of Unit of Social-Economic Development and Budgetary Planing, OC	Berezhanskyi, Monastyrskyi, Husiatynskyi, Pidvolochyskyi, Lanovetslyi, Zborivskyi, Kozivskyi, Terebovlianskyi	Pidhayetskyi, Buchatskyi, Zbarazkyi, Ternopilskyi
8	Vinnytska	20.06.08	• Andriy Hyzhko, Head of Main Department of Economics, OSA; • Leonid Kozodoy, Head of Permanent Commission on Budget, OC	Murovano-Kurylovetskyi, Teplytskyi, Orativskyi, Trostyanetskyi, Zhmerynskyi, Khmilnytskyi, Tyvrivskyi, Bershadskyi	Yampilskyi, Chernivetskyi, Mohyliv-Podilskyi, Pohrebyshchenskyi
9	Zhytomyr-ska	19.05.08	• Natalia Arendarchuk, Head of Department of External Relations, OSA; • Viktor Hradivskyi, Head of Department of Investment Activities, OSA	Chudnivskyi, Chernyakhivskyi, Chervonoarmiyskyi, Andrushivskyi, Korostyshivskyi, Luhynskyi, Olevskyi, Liubarskyi	Narodychskyi, Ramonovskyi, Volodar-Volynskyi, Korostenskyi

Annex - 4
Press conferences for Announcement of Results of Rayon Selection

Oblast	Date	Venue	Participants from OSA/OC	No of media
Chernihivska	04.06.2008	OSA	• O.BELSKIY, Deputy Head of OSA • T.DANYLOVA, Head of Department of Regional Development	6
Ivano-Frankivska	13.06.2008	OC	• Vitaliy SEMKIV, Head of Main Department of Tourism, European Integration External Relations and Investment of OSA • Vasyl FEDIUK, Head of Department of European Integration and Investment Policy, OSA	10
Kyivska	24.06.2008.	OSA	• V.ULYANCHENKO, Head of OSA • V.MAYBOZHENKO, Head of OC	16
Vinnytska	25.06.2008	OSA	• Valeriy KOROVIY, first Deputy Head of OSA • Leonid KOZODOY Head of Budget Committee of OC	9
Rivnenska	27.05.2008	OSA	• Stepan PAVLIUK, Deputy Head of OSA • Ihor TYMOSHENKO, Head of Main Department of Economics and Investment Policy	11
Zhytomyrska	05.06.2008	OSA	• I.ORLOV, Deputy Head of OSA, • Z.YANCHENKO, Head of Department of Economics, • V.HRADIVSKYI, Head of Investment Unit, Department if Economics of OSA	6

Annex - 5

Summary of Rayon Seminars

№	Name of Rayon	Date of Rayon Seminar	Date of PA Signature with rayon	No. of participants	No. of media	Representation of OSA and CBA		
						Name	Designation	Institution
Chernihivska oblast								
1	Koriukivskyi	24.06.08	24.06.08.	24	2	Чорнуха В.І.	заступник голови	РДА
						Хроленко В.Д-	голова	РР
2	Kulykivskyi	26.06.08	26.06.08.	19	2	Шпак О.А.-	голова	РДА
						Мельник	голова	РР
Ivano-Frankivska oblast								
1	Halytskyi	26.06.2008	26.06.2008	32	2	Івасишин Г.М.,	перший заступник	РДА
						Бобрис М.І., РР	керівник апарату	РР
2	Rohatynskyi	26.06.2008	26.06.2008	31	3	Галуза І.Й.	перший заступник	РДА
						Попель М.Б	голова	РР
3	Rozhniativskyi	27.06.2008	27.06.2008	28	1	Жолобак П.М.	заступник голови	РДА
						Новицький Р.М.	Голова	РР
Luhanska oblast								
1	Stanychno-Luhanskyi	02.06.2008	01.06.2008	22	0	Гладких Ю.М.,	перший заступник голови	РДА
2	Svativskyi	03.06.2008	27.06.2088	20	1	Русанова Л.П.	перший заступник голови	РДА
3	Kreminskyi	03.06.2008	26.06.2008	15	1	Прокопенко Ю.О.	в.о. голови	РДА
						Назаренко Юлія Іванівна	заступник голови	РР
4	Antratsytivskyi	04.06.2008	01.06.2008	20	1	Рудь М.М	Голова	РДА
5	Bilokurakynskyi	05.06.2008	06.06.2008	14	1	Іванченко С.І.	голова	РДА
6	Starobilsky	05.06.2008	07.06.2008	14	1	Григоренко О.О.	в.о., першого заступника голови	РДА
7	Bilovodskyi	06.06.2008	07.06.2008	15	1	Морозова Л.М.	заступник голови	РДА
8	Popasnianskyi	10.06.2008	07.06.2008	15	2	Михайлюк В.І.	заступник голови	РДА
Rivnenska oblast								
1	Zarichnenskyi	05.06.2008	05.06.2008.	28	1	Саган В. П.	в.о.голови	РДА
						Доронін Олександр Васильович	заступник голови	РР
2	Dubrovytskyi	05.06.2008	05.06.2008	35	2	Стрибулевич Леонід	голова	РДА

						Федорович		
3	Rokytnivskyi	06.06.2008	06.06.2008	45	2	Поліщук Василь Павлович	голова	РДА
						Близнюк Володимир Петрович	голова	РР
4	Sarnenskyi	12.06.2008	12.06.2008	30	2	Рухер Петро Віталійович	голова	РДА
						Прозапас Олексій Іванович	заступник голови	РР
5	Koretskyi	06.06.2008	06.06.2008	30	2	Сивий Руслан Петрович	голова	РДА
						Світлана Яковець	заступник голови	РР
6	Hoshchanskyi	06.06.2008	06.06.2008	25	2	Загіней Юрій	заступник голови	РДА
						Гречич Степан Матвійович -	голова	РР
7	Mlynivskyi	09.06.2008	09.06.2008	33	2	Кислюк Володимир Олексійович	голова	РДА
						Шинкар Валерій Андрійович	голова	РР
8	Radyvylivskyi	09.06.2008	09.06.2008	30	1	Кушницький Василь Романович	заступник голови	РДА
						М. Петрушок	заступник голови	РР
Sumska oblast								
1	Seredyno-Budskyi	18.06.2008	18.06.2008	18	0	Ніколаєв Володимир Миколаєвич	голова	РДА
						Ген Григорій Антонович	голова	РР
2	Yampilskyi	18.06.2008	18.06.2008	16	2	Животенюк Василь Петрович	голова	РДА
						Кулинич Сергій Іванович	голова	РР
3	Burynskyi	19.06.2008	19.06.2008	26	0	Браженко Сергій Іванович	голова	РР
4	Lypovodolynskyi	19.06.2008	19.06.2008	19	1	Якуб Галина Миколаївна	голова	РР
5	Trostianetskyi	25.06.2008	25.06.2008	24	1	Курило Олександр Михайлович	радник голови	РР
6	Okhtyrskyi	25.06.2008	25.06.2008	22	1	Шарай Ігор Станіславович	голова	РДА
						Ситник Юрій Володимирович	голова	РР
7	Velykopysarivskyi	26.06.2008	26.06.2008	12	1	Косач Олексій Федорович	голова	РР
8	Krasnopilskyi	26.06.2008	26.06.2008	26	1	Яремчук Юрій Анатолійович	в.о. голови	РДА
						Приходько Микола Васильович	голова	РР
Zhytomyrska oblast								
1	Andrushivskyi	10.06.2008	10.06.2008	28	1	Борисов Олег Анатолійович	Перший заступник	РДА

						Шпаківський Валерій Брониславович	голова	РР
2	Korostyshivskyi	03.06.2008	03.06.2008	32	3	Олександр Григорович Братунь	Голова	РДА
						Андрій Опанасович Дорошенко	голова	РР
3	Cherniakhivskyi	30.05.2008	30.05.2008	27	1	Чорноморець	заступник голови	РР
4	Chervonoarmiyskyi	05.06.2008	05.06.2008	40	1	Ліневич Валентин Віталійович	голова	РДА
						В.В. Галущинський	голова	РР
5	Chudnivskyi	06.06.2008	06.06.2008	37	1	Данілов Андрій Васильович	голова	РДА
						Катюха Тетяна Володимирівна	голова	РР
6	Liubarskyi	09.06.2008	09.06.2008	24	1	Сєдов Сергій Петрович	Голова	РДА
						Кулик Вячеслав Володимирович	голова	РР
7	Olevskyi	04.06.2008	04.06.2008	26	1	Славянин Михайло Олександрович,	Перший заступник голови	РДА
						Ігнатюк Микола Панасович	заступник голови	РР
8	Luhynskyi	04.06.2008	04.06.2008	28	1	Семененко Андрій Глєбович	Голова	РДА
						Пащук Віктор Васильович	голова	РР

36

Annex - 6
Agenda of Training for CDAs and staff from Oblast State Administration

Monday 26 May, 2008 (Day One)

10.00 – 15.30	Arrivals and accommodation Готель «Софія», м. Рівне, вул. Дубенська, 4а	*Olga Kashevska*
15.30 – 16.00	Registration (coffee served in between the session)	*Olga Kashevska/ Volodymyr Filits*
16.00– 16.30	Introduction	*Volodymyr Sheyhus*
16.30 – 16.50	Welcome Address	*Mr Jaysingh Sah, IPM, CBA*
16:50 – 17.40	Social Mobilization and Community Based Approach: Global Experience	*Mr Jaysingh Sah*
17.40 – 18.00	EU/UN System in Ukraine and UNDP	*Volodymyr Sheyhus*
18:30	Dinner	*Olga Kashevska/ Volodymyr Filits*

Tuesday 27 May, 2008 (Day Two)

07.45	breakfast	
08.30	Departure to oblast state administration	*Volodymyr Sheyhus*
09.00 – 09.15	Invitation from oblast state administration	
09.15 – 09.45	UNDP MGSDP Experience on Municipal Governance and Sustainable Development through Community Participation	*Ms Olena Ursu, MGSDP*
09.45 – 10.15	UNDP CIDP Experience on Integration and Development through Community Participation	*Volodymyr Sheyhus*
10.15 – 11.00	Joint Panel Discussion – Q & A	*Volodymyr Sheyhus*
11.00 – 11.20	Coffee Break	*Olga Kashevska*
11.20 – 12.20	Session 1. Project Area and Partnership	*Yugesh Pradhanang*
12.20 – 13.20	Session 2. Developing Community Organisations	*Volodymyr Sheyhus*
13.20 – 14.30	Lunch	*Olga Kashevska*
14.30 – 15.30	Session 3. Participatory Planning and Coordination	*Yugesh Pradhanang*
15.30 – 16.30	Session 5. Implementing Community Plans	*Volodymyr Sheyhus*
16.30 – 17.00	Coffee-break	*Olga Kashevska*
17.00 – 18.00	Legal Forms for Community Organization (CO) in Local Development	*Yugesh Pradhanang*
18.00 – 18.30	Wrap up for the session	*Yugesh Pradhanang*
18:45	Dinner	
20:00	Departure to Sofia	

Wednesday 28 May, 2008 (Day Three)

07.45	Breakfast	
08.30	Departure to oblast state administration	*Volodymyr Sheyhus*
09.00 – 9.15	Overview and discussion of day two	*Yugesh Pradhanang and Volodymyr Sheyhus*
9.15 – 10.15	EU/UNDP Visibility, Monitoring and Reporting System (part 1)	*Ganna Yatsyuk*
10.15 – 10.30	Break	
10.30 – 11.30	EU/UNDP Visibility, Monitoring and Reporting System (part 2)	*Ganna Yatsyuk*
11.30 – 11.50	Coffee Break	
11.50 – 13.00	Group 1 (UNDP staff). UNDP Finance and Admin Procedure	*Kateryna Bazayants*

	Group 2. (Oblast staff).	*Volodymyr Sheyhus*
	Role and responsibilities of the oblast	*Yugesh Pradhanang*
	administration staff and Critical Issues in CBA.	
13.00 – 14.00	Lunch	
14.00 – 15.00	Session 6. Post-Project Completion Activities	*Volodymyr Sheyhus*
15.00 – 16.30	Technical break for the org. issues	*Kateryna Bazayants*
16.30 – 18.30	Field visit to MGSDP local office and project site	*Volodymyr Sheyhus*
18:45	Dinner	*Olga Kashevska*
20:00	Departure to Sofia	*Volodymyr Sheyhus*

Thursday 29 May, 2008 (Day Four)

07.30	breakfast	
08.30 – 17.30	Field visit to CRDP Project site	*Yugesh Pradhanang*
	UNDP CRDP Experience on Recovery and	*Dr Pavlo Zamostyan,*
	Development through Community Participation	*Project Manager, CRDP*
17:30 – 19:00	Group Work	*Volodymyr Sheyhus*
19:30	Dinner	*Volodymyr Sheyhus*

Friday 30 May, 2008 (Day Five)

07.45	breakfast	
08.30	Departure to oblast state administration (OIU office)	*Volodymyr Sheyhus*
09.00 – 9.20	Overview and discussion of previous days	*Yugesh Pradhanang and Volodymyr Sheyhus*
09:20 – 10:20	Meeting with Rivne OSA focal person and OIU visit	*Yugesh Pradhanang Volodymyr Filits*
10.20 – 10.40	Coffee Break	*Olga Kashevska*
10:40 – 13:00	Group Work and presentations	*Volodymyr Sheyhus*
13.00 – 14.00	Lunch	*Olga Kashevska*
14:00 – 14:30	Work plan	*Yugesh Pradhanang*
14.30 – 14.40	Break	
14:40 – 15:30	Work Plan discussions by the fields	OIUs team
15:30 – 16:20	Work Plan presentations	*Yugesh Pradhanang*
16:20 – 16:40	Coffee-break	
16.40 – 17.30	Wrap up	*Mr Jaysingh Sah, IPM, CBA*
17.30 – 18.15	Closing Remarks	*Ms Oksana Remiga, Senior Programme Manager, UNDP*
18:30	Departure to Sofia	*Volodymyr Sheyhus*
19:30	Dinner	*Olga Kashevska/ Volodymyr Filits*

Saturday 31 May, 2008 (Day Six)

08.00	breakfast	
10.00	Departure	

Annex - 7
Visibility Guidelines for
PMU and OIU staff of Community Based Approach to Local Development Project

Summary

The present Guidelines have been drawn up to ensure that CBA Project funded by the European Union (EU) and co-financed and implemented by United Nations Development Programme (UNDP) visibly and in appropriate manner acknowledges the support of both organizations. The guidelines cover the written and visual identity of the EU and UNDP (hereinafter "the Parties") and apply to print, electronic and any other material, presentation, banner, invitation, and other physical manifestations of relevant projects. The guidelines are intended to enable CBA staff a well as partner executing agencies to reflect the Parties' support in an appropriate manner.

1. BACKGROUND

Accountability to contributors is one of the basic rules of any sound management of third parties' resources. The CBA Project operates with resources, 90% of which come from the EU Member States through the European Commission and 10% comes from UNDP. Thus EU and UNDP are entitled to receive appropriate recognition of their support to the Project through proper acknowledgement and visibility. One of the ways in which the Parties' contributions can be acknowledged is by visual acknowledgement of their support.

These guidelines are designed to ensure that actions of the CBA Project, funded by the European Union (EU) and co-financed and implemented by the United Nations Development Programme (UNDP), incorporate information and communication activities that will raise awareness of its target or general audiences in the regions and reflect impact of the EU-UNDP cooperation on life of the target population.

The guidelines cover the written and visual identity of the Parties and apply to printed, electronic and any other form of materials, presentation, banner, invitation and other physical manifestations of the CBA Project. The guidelines are intended to enable CBA staffs both in the central 'Project Management Unit' and in regional 'Oblast Implementation Units' to acknowledge the Parties' support and contributions in an appropriate manner.

Note that these guidelines are in consistent with "Communication and Visibility Manual for EU External Actions" of the European Commission.

2. EXISTING FRAMEWORK OF COOPERATION

The current framework of cooperation between the EC and the UN in relation to visibility is defined in the following documents:

- Article 11 of Financial and Administrative Framework Agreement between the European Commission and the United Nations. (29 April 2003);

- Article 6 of General Conditions applicable to European Community contribution agreements with international organizations, Annex II to European Commission's Contribution Agreement with International organization (UN).

- Joint Visibility Guidelines for EC-UN Actions in the field;

- Joint Visibility Action Plan on Visibility signed on 22 September 2006.

> *According to Article 11 of the Financial and Administrative Framework Agreement and Article 6 of the General Conditions, UN Agencies as well as other partners should take all appropriate measures to publicize the fact that an Action has received funding from the European Union. Information given to the press and the beneficiaries of the Action through related publicity material, official notices, reports and publications, shall acknowledge that the Action was carried out "with funding by the European Union" and shall display in an appropriate way the European logo (please see Annex 1 for details).*

\

3. GENERAL PROVISIONS

The main objective of visibility clauses is the communication of the positive results of the partnership. In addition to inputs, visibility activities should focus on outputs and the impact of the action's results.

Visibility Activities need to take into account and reflect the multi-party nature of multi-donor agreements as they highlight the partnership with the EC.

The CBA staffs shall take all appropriate measures to ensure that the visibility provisions are duly respected and that their services comply with the visibility obligations.

The CBA staffs, in the framework of UNDP regular reporting requirements, will report on their assessment of the implementation of the visibility provisions.

The results of the reports on visibility will be discussed in the annual meetings of Senior Project Management group, including representatives of the Delegation of European Commission and UNDP. Specific recommendations to improve the implementation of such visibility provisions, as necessary, may be adopted during these meetings.

When the context and available resources permit, CBA staff should complement basic elements of static visibility and information communication with dynamic ways of highlighting EU's and UNDP's support, as well as the impact of the action.

All communication and visibility activities should be carried out in close co-operation between the CBA/PMU staff and the Delegation of the European Commission. Within CBA Project, it will be done in close cooperation between OIUs and CBA Communications Specialist.

4. APPLYING VISIBILITY PROVISIONS IN CBA ACTIVITIES

4.1 Equipping offices with visibility tools

Oblast Implementation Units/ Community Resource Centre as well as PMU shall be equipped with following items:

(1) 1 set of big and 2 sets of small EU, UN and Ukraine's flags;

(2) Signboard with EU and UNDP logos;

(3) Information stand for display of printed materials and publications;

(4) Information board for display of photos, announcements etc.;

(5) Banners (1 vertical and 1 horizontal) intended to serve as a backdrop for special events such as inaugurations, conferences, trainings and seminars should also carry the EU and UNDP logo and, if pertinent, the full sentence "Project is funded by the European Union" "Project is and co-financed and implemented by UNDP".

4.2 Stationery

Letterheads or fax headers sheets used by PMU and OIUs must include both the EU logo with the sentence "Project is funded by the European Union" and UNDP logo with the sentence "Project is co-financed and implemented by UNDP". The official type font of the CBA Project is Arial, font size 11.

Template letterheads for PMU and OIUs are attached in Annexes 2 and 3 .

4.3 Events

For public and media events, invitations, panels stationery and information materials distributed during the event must bear the EU and UNDP logos, equal in size and prominence.

Depending on the circumstances, the opportunity should be taken to display during all public and media events:

(1) banners with the EU and UNDP logos in meeting rooms;

(2) EU, UN and Ukraine's flags.

Organization of media events at local level shall be done in consultation with CBA Communications Specialist. The EC counterpart should be duly informed and, if appropriate, invited to participate in public and media events of the CBA Project though PMU.

4.4 Press Releases

The agreed template (Annex 4) should be used whenever a press release or media advisory is to be issued.

The release should incorporate the EU and UNDP logo, mention that the EU funds the Project, and the UNDP co-finances and implements it. The release should also mention the amount of EU funding.

If a press conference with the attendance of an EU personality is planned, his/her name must be mentioned in the release.

All regionally issued press releases should be agreed with CBA Communications Specialist. Press and Information Officer at the EC Delegation and Communications Officer of UNDP should be informed whenever a press release is issued at national level by PMU.

4.5 Commemorative plaques

Permanent commemorative plaques are an effective way of acknowledging the involvement of Parties in the construction or reconstruction of permanent structures. As part of the opening ceremony (i.e. at the start of the community project implementation) of permanent structures to be erected within the framework of CBA acivities, a permanent plaque must be placed in the most visible part of the structure (e.g. at the main entrance or in front of the building – if the supported structure is an element of the building). UNDP logo should be positioned in the lower-right hand corner, and the EU logo should be in the lower-left hand corner. The plaque must contain the EU and UNDP logos and the following sentence: "This [name of the structure] was funded by the European Union and co-financed by UNDP, local budget of [name of] rayon / village council / city council and [name] community organization.

4.6 Vehicles, Supply and Equipment

All CBA cars shall carry EU and UNDP stickers of the same size and prominence.

All items of furniture and equipment purchased for PMU or OIUs, should bear stickers prominently featuring EU and UNDP logos and the mention "Provided by European Union" in English and Ukrainian.

4.7 Leaflets, Brochures and Newsletters

Publications such as leaflets brochures and newsletters can be useful in communicating the results of an action to specific audiences. They must be issued as specified in the Communication Action Plan.

> o Leaflets should provide basic factual information and the address (such as a mailing address or web site) where further information can be found;

> o Brochures can go into greater detail, highlighting the context, including interviews with stakeholders, beneficiaries, and so on;

> o Newsletters are characterised by their regularity, and can be issued to inform on the progress of an action. This is useful, for example for infrastructure projects, training programmes, and so on, where the impact of an action can be appreciated over time.

Publications should always be tailored to the audience in question, and focus on the intended results of the action, not the financial and administrative details. Texts should be short and simple, and photographs used where possible to illustrate the action and its context. If possible photographs should be of the people involved in the action, rather than the officials responsible for its management.

In general, all material produced in paper form should also be made available in electronic form, so that it can be sent by e-mail and posted on a web site. Depending on capacity of the OIU/PMU, budget availability and capacity of the target audience, newsletters may be distributed through appropriate mailing lists, and/or can be mailed in electronic form through e-mail distribution list and/or can be posted on web site. For material in paper form, distribution capacity (mailing lists) should be considered. Template for newsletter is attached in Annex 5.

All leaflets and brochures should incorporate the basic elements of EU and UNDP visual identity, i.e. the EU flag and UNDP logo, the disclaimer and project details, contact name, address, telephone, fax and e-mail details.

Leaflets and brochures must also incorporate a definition of the EU and UNDP as follows:

"The European Union is made up of 27 Member States who have decided to gradually link together their know-how, resources and destinies. Together, during a period of enlargement of 50 years, they have built a zone of stability, democracy and sustainable development whilst maintaining cultural diversity, tolerance and individual freedoms. The European Union is committed to sharing its achievements and its values with countries and peoples beyond its borders".

UNDP is the UN's global development network, advocating for change and connecting countries to knowledge, experience and resources to help people build a better life. We are on the ground in 166 countries, working with them on their own solutions to global and national development challenges. As they develop local capacity, they draw ont eh people of UNDP and our wide range of partners.

4.8 Publications

Neither the European Commission nor its Delegation in Ukraine will be responsible for the contents of any written material prepared by UNDP and/or Implementing Partners. These must therefore include the following disclaimer in their written materials: "This publication has been produced with the assistance of the European Union. The content of this publication is the sole responsibility of <name of the author/executing agent/implementing partner>. This publication is not intended to create any obligations and does not express official position and/or views of the European Commission, donor countries' governments, UNDP or any other UN project or program". / «Дана публікація здійснена за допомоги Європейського союзу. Вона представляє погляди авторів та в жодному разі не є будь-яким зобов'язанням та не висловлює офіційну позицію та погляди Європейської Комісії, урядів країн-донорів, Програми розвитку ООН чи організацій та закладів системи ООН».

Design of all publications shall be agreed with Press and Information Officer at the EC Delegation and Communications Officer of UNDP..

4.9 Promotional Items

Promotional items should be distributed when specified in the communication strategy. They can be produced as supporting material for CBA information and communication activities. Promotional items should contain EU and UNDP logos or a CBA logo.

Before taking any decision on production of such items, the Press and Information Officer at the EC Delegation and Communications Officer of UNDP should be consulted.

5. ANNEXURE

Annex 7-A. Visual Identity Elements of EU and UNDP

Annex 7-B. Template letter of Project Management Unit (UKR)

Annex 7-C. Template letter of Oblast Implementation Unit (UKR)

Annex 7-D. Template of CBA Press Release (UKR)

Annex 7-E. Template Newsletter

Annex -7A

Visual Identity Elements of EU and UNDP

The common element branding the EU and UNDP cooperation within the framework of CBA Project includes placement of logos of both organizations in equal proportion. Resizing of logos should be done proportionally. The EU logo should be placed at the top left-hand corner. UNDP logo should be placed at the top right-hand corner.

1. **Size, position and comparison to other logos**

Whatever the size, scope or objectives of a project or activity, the EU and UNDP logos should be prominently displayed as specified in these guidelines on all materials produced by the executing agent and implementing partner(s).

2. **Backgrounds**

The logos should preferably be printed on a white background. Multicolour backgrounds should be avoided, especially those involving a colour that clashes with the blue.

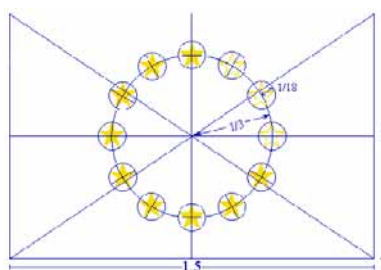3. **Alterations and Additions**

Agents and Partners should be aware that when reproducing the EU and the UNDP logos in graphic presentations they must be used in their entirety, without any alterations or additions. Other logos should be presented separately.

4. *EU logo as the common element branding an EU-funded Project*

4.1 Symbolic description

Against the background of blue sky, twelve golden stars form a circle, representing the union of the peoples of Europe. The number of stars is fixed, twelve being the symbol of perfection and unity.

4.2 Heraldic description

On an azure field a circle of twelve golden mullets, their points not touching.

Geometric description

The emblem is in the form of a blue rectangular flag of which the fly is one and a half times the length of the hoist. Twelve gold stars situated at equal intervals form an invisible circle whose centre is the point of intersection of the diagonals of the rectangle. The radius of the circle is equal to one-third of the height of the hoist. Each of the stars has five points which are situated on the circumference of an invisible circle whose radius is equal to one-eighteenth of the height of the hoist. All the stars are upright - that is to say, with the one point vertical and two points in a straight line at right angles to the mast. The circle is arranged so that the stars appear in the position of the hours on the face of a clock. Their number is invariable.

4.4 Regulation colours

The emblem is in the following colours:

PANTONE REFLEX BLUE **for** the surface of the rectangle; *PANTONE YELLOW* for the stars.
The international *PANTONE* range is very widely available and easily accessible even for non-professionals.

Four-colour process
If the four-colour process is used, it is not possible to use the two standard colours. It is therefore necessary

to recreate them by using the four colours of the four-colour process. The *PANTONE YELLOW* is obtained by using 100% "Process Yellow". By mixing 100% "Process Cyan" and 80% "Process Magenta" one can get a colour very similar to the *PANTONE REFLEX BLUE*.

Internet
PANTONE REFLEX BLUE corresponds in the web-palette colour RGB:0/51/153 (hexadecimal: 003399) and *PANTONE YELLOW* corresponds in the web-palette colour RGB:255/204/0 (hexadecimal: FFCC00).

4.5 Monochrome reproduction process

If only black is available, outline the rectangle in black and print the stars in black and white.

In the event that blue is the only colour available (it must be Reflex Blue, of course), use it 100% with the stars reproduced in negative white and the field 100% blue.

4.6 Reproduction on coloured background

The emblem is reproduced for preference on a white background. Avoid a background of varied colours, and in any case one which does not go with blue. If there should be no alternative to a coloured background, put a white border around the rectangle, with the width of this being equal to 1/25 of the height of the rectangle.

Electronic templates of the EU flags can be downloaded from the following site:
http://europa.eu/abc/symbols/emblem/download_en.htm

Whatever the size, scope or objectives of an action, the EU logo must be prominently displayed as specified in these guidelines on all materials produced by the contractor and/or implementing partner.

Graphical specifications for the European Emblem can be downloaded from the following site:
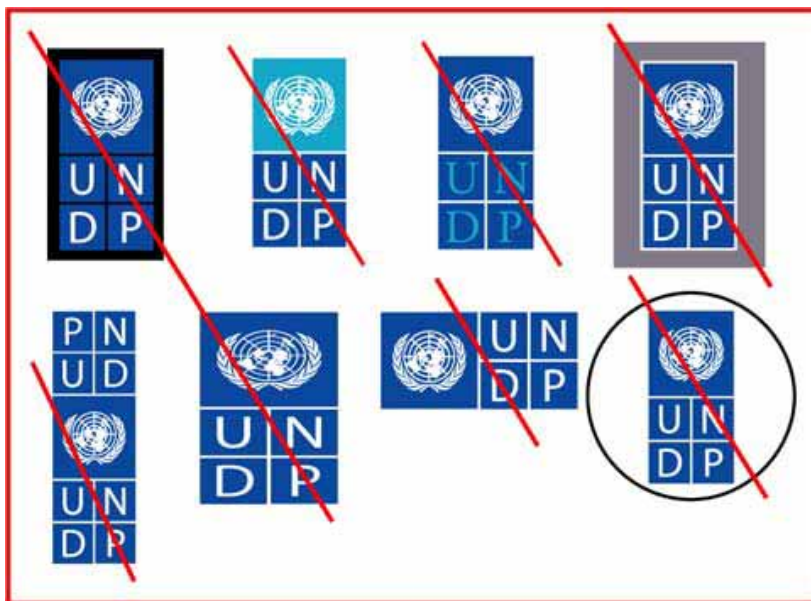http://europa.eu/abc/symbols/emblem/graphics1_en.htm#intro

5. The UNDP logo as the common element branding a UNDP-implemented Project

The logo should be placed at the top right-hand corner on the front cover of all printed publications: magazines, reports, books, brochures, posters, leaflets, flyers and exhibit displays. The logo is made of 'blocks', it's not a 'framed cross'. The"building blocks" of our initials, together with the well-known UN emblem, suggest how the different parts of UNDP form one worldwide organization supporting the UN values.

The logo should not be altered in any way. Use an original copy downloaded from the Intranet. Please, ask the Country Office Communications Officer for assistance if you need an official Logo. Please, note that

UNDP *blue* is Pantone PMS (Pantone Matching System) 293. For colour process printing it is C100 M57 Y0 K2. Language version options are also available from the CO. The following examples demonstrate logos that have been created incorrectly.

From left to right, top row: do not use a black border; do not change the colour; do not try to redraw and use a different font; do not use a white (or any other colour) border. Second row: do not use both acronyms at the same time; do not distort the image; do not change the orientation of the logo; do not put the logo inside or circle or any other shape.

The application of the logo also needs careful oversight. There are specific rules for the application, outlined in the UNDP Graphic Standards, with regards to use on stationery items, envelopes, book covers, banners, folders, etc. These guidelines should be given to graphic designers who are providing services to the CBA Project so as to avoid misapplication. A copy of UNDP Graphic Standards could be obtained from the Project Communications Specialist.

Annex - 7B

Template Letter of Project Management Unit

ПРОЕКТ «МІСЦЕВИЙ РОЗВИТОК, ОРІЄНТОВАНИЙ НА ГРОМАДУ»

Проект фінансується
Європейським Союзом

Проект співфінансується
та впроваджується
Програмою розвитку ООН

(Дата)

(адресат)
(Посада)
(ПІБ)

(Тема)

Шановний (Ім'я по-батькові)!

(Текст листа)

(Текст листа)

(Текст листа)

З повагою,

_____
(ПІБ керівника)
(Посада)

Адреса: вул.Грушевського 28/2, офіс 30, Київ 01024, тел./факс: +380 (44) 502 1197
Email: info@cba.org.ua, веб сайт: www.cba.org.ua

46

Annex - 7C

Template Letter of Oblast Implementation Unit

РІВНЕНСЬКИЙ ОБЛАСНИЙ РЕСУРСНИЙ ЦЕНТР ГРОМАД

**Адреса: Рівненська область
м.Рівне, вул.Словацького, 1 офіс 127**
Веб портал: www.cba.org.ua

(Дата)

(адресат)
(Посада)
(ПІБ)

(Тема)

Шановний (Ім'я по-батькові)!

(Текст листа)

(Текст листа)

(Текст листа)

З повагою,

_____
(Прізвище, ім'я по-батькові)
Координатор Обласного ресурсного
центру громад

Annex - 7D
Template of CBA Press Release

ПРОЕКТ «МІСЦЕВИЙ РОЗВИТОК, ОРІЄНТОВАНИЙ НА ГРОМАДУ»

Тел./факс: +380 (44) 502 1197
вул.Грушевського 28/2, оф.30, Київ 01021
www.cba.org.ua

Проект фінансується
Європейським Союзом

Проект співфінансується
та впроваджується ПРООН

Київ, 12 лютого 2008 року

ПРЕС РЕЛІЗ

Текст прес релізу

За докладнішою інформацією про проект, будь ласка, звертайтесь до Ганни Яцюк, спеціаліста з моніторингу та зв'язків з громадськістю Проекту «Місцевий розвиток, орієнтований на громаду»

Тел./факс.: (+380-44) 502 1197; E-mail: ganna.yatsyuk@undp.org.ua.

Цей проект фінансується Європейським Союзом

Європейський Союз – об'єднання демократичних і економічно розвинених країн, до складу якого входять 27 держав Європи. Основним виконавчим органом ЄС є Європейська Комісія, Представництво якої було відкрито в Україні в 1993 році. Головним завданням Представництва Європейської Комісії в Україні є сприяння політичним та економічним зв'язкам між ЄС та Україною, підвищення поінформованості про Європейський Союз, його установи та програми, контроль за виконанням Угоди про партнерство та співробітництво, впровадження программ допомоги ЄС.

Цей проект спів фінансується та впроваджується Програмою розвитку ООН.
Програма розвитку ООН (ПРООН) є глобальною мережею ООН в галузі розвитку, яка виступає за позитивні зміни та надає країнам доступ до джерел знань, досвіду та ресурсів задля допомоги людям в усьому світі будувати краще життя. ПРООН співпрацює з 166 країнами світу, допомагаючи їм знаходити власні шляхи розв'язання глобальних та національних проблем в галузі розвитку.

Annex - 7E
Template Newsletter of OIUs

ІНФОРМАЦІЙНИЙ ВІСНИК
Проекту «Місцевий розвиток, орієнтований на громаду»

Основні заходи Проекту, що відбулися протягом травня 2008 р.

* (текст новини 1)

* (текст новини 2)

* (текст новини 3)

* (текст новини 4)

Фото 1.

КОНТАКТНА ІНФОРМАЦІЯ:
Контакти Одеського обласного підрозділу впровадження Проекту:
Координатор обласного ресурсного центру громад
Людмила Ямщикова, тел.: 8 (050) 417 74 48, email: lyamschikova@gmail.com

Центральний офіс: Київ 01024, вул.Грушевського 28/2, офіс 30
Тел./факс: (+38 044) 501 1197, email: info@cba.org.ua. Веб сайт проекту: www.cba.org.ua.
Контактна особа: Ганна Яцюк, спеціаліст з моніторингу та інформування (+380 44) 502 1197, email:
ganna.yatsyuk@undp.org.ua.

Проект фінансується
Європейським союзом

Проект спів фінансується та впроваджується
Програмою розвитку ООН

Annex - 8
Status of Production and Distribution of Visibility Tools for CBA

Tool	Recipient	Quantity	Status
Set of big flags (EU, UN, Ukraine)	OIUs	16*	Produced, distribution is ongoing
Flags (small): with iron & plastic flagstaffs ■ with iron flagstaffs ■ with plastic flagstaffs	OIUs and rayon administrations	1) 30 sets 2) 120 sets	In process of production
Signboards	OIUs and PMU	25+1	Produced, distribution is ongoing
Banners (horizontal)	OIUs	26	Produced, distribution is ongoing
Info Stands	PMU, OIUs	16*	Produced, distribution is ongoing
Info Boards	PMU & OIUs	2x26 = 52	To be ordered
Printed materials for Regional Seminars ■ PPT presentation ■ Application Form ■ Explanatory Note ■ Launching Conference Conclusions & Recommendations	PMU	350 copies of each	Produced, distribution is ongoing
Printed visibility tools identical to those of Launching Conference: ■ folder ■ brochure ■ notepad ■ pen	PMU & OIUs	10.000	In process of procurement
Banners (vertical)	OIUs	26	Produced, distribution is ongoing
Posters	PMU, OIUs	500	In process of production
CDs with Documents of CBA Launching Conference	PMU, OIUs	500	In process of production
DVD with film "One Step Ahead: How the Ukrainian Communities Are Helping Themselves"	PMU, OIUs	100	Produced, distribution is ongoing

*more items are to be ordered

Annex – 9-A
List of PMU Team

Name	Position	Date of recruitment	Corporate mobile	E-mail address
Jaysingh Sah	International Project Manager	1 April '08	8 (050) 446 85 94	jaysingh.sah@undp.org
Kateryna Bazayants	Finance / Admin Manager	21 March '08	8 (050) 417 96 18	kateryna.bazayants@undp.org
Volodymyr Sheyhus	Community Developmet Specialist	21 January '08	8 (050) 417 96 20	volodymyr.sheyhus@undp.org.ua
Ganna Yatsyuk	Communications Specialist	08 January '08	8 (050) 417 96 68	ganna.yatsyuk@undp.org.ua
Yugesh Pradhanang	Community Developmet Specialist	16 June '08	8 (050) 417 96 47	yugesh.pradhanang@undp.org
Yulia Kostenko	Project Assistant	10 March '08		yulia.kostenko@undp.org
Iryna Skrynnyk	Finance / Admin Assistant	11 March '08		iryna.skrynnyck@undp.org
Oleh Rohozin	Engineer	7 July '08		oleh.rohozin@undp.org.ua
Oleh Baranetsky	Engineer	7 July '08		oleh.baranetsky@undp.org.ua
Pavlo Shevchenko	IT Specialist	7 July '08		pavlo.shevchenko@undp.org.ua
Valentin Lysenko	Driver	1 August '08		

Annex – 9-B
List of OIU Team

Oblast	Name	Mobile (corporate)	E-mail
ARC	Siviliya Ahmerova	8 (050)417 71 39	sivilya@undp.crimea.ua
Chernihivska	Nataliya Samsonenko Vladyslav Syla	8 (050) 417 71 38	nataliya.samsonenko@undp.org.ua vladyslav.syla@undp.org.ua
Chernivetska	Volodymyr Staryk Ihor Babyuk	8 (050) 417 73 71	volodymyr.staryk@undp.org.ua
Ivano-Frankivska	Lesya Popelyukh	8 (050) 416 37 26	lesya.popelyukh@undp.org.ua
Khersonska	Tetyana Prokopenko Oksana Sylyukova	8 (050) 417 71 51	tetyana.prokopenko@undp.org.ua oksana.silyukova@undp.org.ua
Khmelnytska	Vyacheslav Tretyak	8-050-416-36-05	vyacheslav.tretyak@undp.org.ua
Kirovogradska	Tetyana Golovchenko	8-050-417 71 57	tatyana.golovchenko@undp.org.ua
Kyivska	Serhiy Chutkiy	8 (050) 417 74 85	sergiy.chutkiy@undp.org.ua
Luhanska	Anna Borovaya	8 (050) 417 74 84	anna.borovaya@undp.org.ua
Lvivska	Oleksandr Sofiy	8 (050) 416 31 29	
Odeska	Lyudmyla Yamschykova	8 (050) 417 74 48	liudmyla.yamschikova@undp.org.ua
Poltavska	Oleksandr Storozhylov	8 (050) 417 71 19	oleksandr.storozhylov@undp.org.ua
Rivnenska	Olga Kashevska Volodymyr Filits	8 (050) 417 69 78	olga.kashevska@undp.org.ua volodymyr.filits@undp.org.ua
Sumska	Oleksandr Takul	8 (050) 417 71 40	oleksandr.takul@undp.org.ua
Ternopilska	Oleg Protsyk Igor Stefaniv	8 (050) 416 36 04	oleg.procyk@undp.org.ua ihor.stefaniv@undp.org.ua
Vinnytska	Nataliya Gyzhko Oleg Levchenko	8 (050) 416 37 24	nataliya.gyzhko@undp.org.ua oleg.levchenko@undp.org.ua
Zakarpatska	Lybov Pavlovich Oleksnadr Koval	8 (050) 417 74 51	lyubov.pavlovych@undp.org.ua
Zaporizka	Iryna Grebenyuk	8 (050) 416 33 74	iryna.grebenyuk@undp.org.ua
Zhytomyrska	Vyacheslav Bortnyk Zhanna Chmut	8 (050) 417 69 21	slava.bortnyk@undp.org.ua zhanna.chmut@undp.org.ua

Annex - 10
Status of Establishment of OIU

	Oblast	No of CDAs	Recruitment of driver	Address of premises for OIU/RC*	Procurement of furniture	Procurement of office equipment	Tel. and Internet connection*
1	ARC	1	Done	1 Plotynna st, 4th floor, Symferopil	Done	-	Done
2	Cherkaska	-	-	-	-	-	-
3	Chernihivska	2	In process	14, Prospekt Myru office102, Chernihiv14000	-	Done	Only telephone
4	Chernivetska	2	-	-	-	-	-
5	Dnepropetrovska	-	-	-	-	-	-
6	Donetska	-	-	-	-	-	-
7	I-Frankivska	1	Done	-	-	Done	-
8	Kharviska	-	-	-	-	-	-
9	Khersonska	2	-	-	-	Done	-
10	Khmelnytska	1					
11	Kirovohradska	1	-	2 Preobrazhenksa str., office 1, 6th floor, Kirovohrad 25006	-	-	Done
12	Kyivska	1	-	28\2 Hrushevskoho str, office 30, Kyiv 01024	Done	Done	Done
13	Luhansk	1	In process	3-A Heroiv VVV str., office 112, Luhansk 91000	Done partly	Done	Done
14	Lvivska	1	Done	4 Tyktora str., Lviv 79000.	-	Done	Done
15	Mykolaivska	-	-	-	-	-	-
13	Odeska	1	Done	-	-	-	-
17	Poltavska	1	-	45 Zhovtneva str., office 104, Poltava 36001	Done	Done	-
18	Rivnenska	2	Done	1 Slovatskoho st, office 127, Rivne 33000,	Done	Done	-
19	Sumska	1	-	2 Maidan Nezalezhnosti, Sumy	-	Done	-
20	Ternopilska	2	Done	8 Hrushevskoho, office 839, Ternopil 46021	In process	In process	-
21	Vinnytska	2	Done	72 Soborna str., offices 312-313, Vinnytsia 21050	Done	-	-
22	Volynska	-	-	-	-	-	-
23	Zakarpatska	2	In process	-	-	In process	-
24	Zaporizka	1	Done	-	-	-	-
25	Zhytomyrska	2	Done	Premises allocated temporarily	Done	Done	only Internet

* To be provided by OSA/OC from their own resources

Annex – 11
Minutes of CBA Management and Staff Meeting

> 11 June 2008, 14h30 – 16h30, Project Management Unit, Kyiv

Present: Volodymyr Kondrachuk, Oksana Remiga, Jaysingh Sah, Volodymyr Sheyhus, Yugesh Pradhanang, Ganna Yatsyuk, Kateryna Bazayants.

CBA Implementation
Dr.Sah briefed on progress of Project implementation and key activities planned for the period up August 2008 when the 1st year of Project implementation ends.

Project registration
Ms Remiga briefed on the status of Project registration.

Steering Committee meeting
Organization of the meeting was discussed, including potential participants from EC and UNDP sides, Conference hall of the Ministry of Housing was designated as one of the possible venues for holding the meeting.

HR Management
Taking into account the situation at local labour market, as well as high inflation rates in domestic economy, salaries of Community Development Assistants should be reviewed. Discussion of modification of salary rates is planned for end July – beginning August, so that request for modification could be included in the Annual Report.

An HR management strategy has to be put in place in order to preserve the human recourse which was retrieved and trained. Issue of notification of termination of contract was discussed, CDAs have to be asked to inform about their intention to quit well in advance, so that it does not create problems in Project implementation in the region.

Financial delivery was presented and discussed. At least 80% delivery is expected to be done by end August, including commitment. Samples of EU financial reporting were requested by CBA Financial Manager.

Visibility and PR
Ms Yatsyuk briefed on the status of visibility tools production and OIU equipment with visibility materials and presented current balance of expenditures for visibility tools. In this regard, following decisions were taken:

(1) to give priority to producing pens and brochures for rayon seminars. Content of a brochure is to be revised and simplified.

(2) production of banners, posters and CDs is to be completed be end June.

(3) in view of the fact that major expenditures for visibility budget are to be done at the initial stage of OIU establishment, yearly limit of €15.000 can be exceeded, it should be reflected in the financial reporting.

Necessity of strengthening linkage with EU system of public information was discussed. In this regard, it was agreed that the news on CBA activities will be regularly sent to EC Cooperation Newsletter. Press releases about oblast-level events should be sent to EC Project Manager as well as EC Cooperation Newsletter either in advance of 1-2 days after the event.

Proposition was voiced to assure more transparency in rayons selection process by reflecting information about Rayon Selection Meetings on the CBA web site.

A meeting should be organized with EC Communications Officer Matthew Green to discuss CBA Communication Strategy and approve templates of letterheads and press releases.

Comments and propositions for improvement of Newsletter design and content were voiced and discussed.

Web portal development. Best use of modern Internet technologies is to be used to monitor Project implementation. In this regard, web portal of CBA is to be designed in such a way as to simplify collection of data from field and the system of alerts is to be designed in such a way as to inform Project Management team about all the events planned and held, as well as about deadlines.

Outlook for the Future
VK expressed his long-term plans of public events, namely (1) a Forum with Civil Society to discuss the Concept Paper of Involvement of NGOs in Project Implementation; (2) Presentation of CBA Project to donors and representatives of biggest EU Member States. Key objectives and Concept Notes of these 2 events are to be prepared.

Annex – 12

Details of Resource Commitment from Rayon Authorities

Oblast	№	Name of Rayon	Committed amount of co-financing as indicated in Partnership Agreement, UAH
Chernihivska	1	Koriukivskyi	250000
	2	Kulykivskyi	237500
Ivano Frankivska	1	Halytskyi	250000
	2	Rohatynskyi	200000
	3	Rozhniativskyi	250000
Luhanska	1	Stanychno-Luhanskyi	250000
	2	Svativskyi	250000
	3	Kreminskyi	250000
	4	Antratsytivskyi	250000
	5	Bilokurakynskyi	250000
	6	Starobilsky	250000
	7	Bilovodskyi	250000
	8	Popasnianskyi	250000
Rivnenska	1	Zarichnenskyi	250000
	2	Dubrovytskyi	250000
	3	Rokytnivskyi	250000
	4	Sarnenskyi	250000
	5	Koretskyi	200000
	6	Hoshchanskyi	300000
	7	Mlynivskyi	443000
	8	Radyvylivskyi	628900
Sumska	1	Seredyno-Budskyi	250000
	2	Yampilskyi	400000
	3	Burynskyi	250000
	4	Lypovodolynskyi	250000
	5	Trostianetskyi	250000
	6	Okhtyrskyi	250000
	7	Velykopysarivskyi	250000
	8	Krasnopilskyi	250000
Zhytomyrska	1	Andrushivskyi	250000
	2	Korostyshivskyi	250000
	3	Cherniakhivskyi	250000
	4	Chervonoarmiyskyi	250000
	5	Chudnivskyi	250000
	6	Liubarskyi	175000
	7	Olevskyi	250000
	8	Luhynskyi	250000
TOTAL			9834400

Annex - 13
Media coverage of CBA in the regions

Autonomous Republic of Crimea				
№	Source	Title of Publication and link (for electronic media)	Date	Short summary
Друковані публікації				
1	Крымские Известия	"Нам есть чему поучиться у европейцев"	25 квітня 2008	Протягом короткої робочої зустрічі з Головою Верховної Ради та Премєр-міністром автономії пані Оксана Реміга розповіла про новий проект "Місцевий розвиток, орієнтований на громаду", що впроваджуватиметься на території Криму за підтримки Ради Європи. На зустрічі були також присутні д-р. Джейсінгх Сах, менеджер проекту МРГ, та новий координатор ПРІК ПРООН, Аделін Гоне. Проект було щиро підтримано керівництвом республіки.
2	Крымские Известия	"Ориентир - на громаду"	27 травня 2008	У Верховній Раді АРК відбувся регіональний семінар, на якому було презентовано спільну ініціативу ПРООН та Європейської Комісії - проект "Місцевий розвиток, орієнтований на громаду".
Публікації у електронних виданнях				
3	Крымские Известия	"Нам есть чему поучиться у евпропейцев" http://www-ki.rada.crimea.ua/nomera/2008/078/nam.html	25 квітня 2008	Протягом короткої робочої зустрічі з Головою Верховної Ради та Премєр-міністром автономії пані Оксана Реміга розповіла про новий проект "Місцевий розвиток, орієнтований на громаду", що впроваджуватиметься на території Криму за підтримки Ради Європи. На зустрічі були також присутні д-р. Джейсінгх Сах, менеджер проекту МРГ, та новий координатор ПРІК ПРООН, Аделін Гоне. Проект було щиро підтримано керівництвом республіки.
4	Крымские Известия	"Ориентир - на громаду" http://www-ki.rada.crimea.ua/nomera/2008/094/orientir.html	27 травня 2008	У Верховній Раді АРК відбувся регіональний семінар, на якому було презентовано спільну ініціативу ПРООН та Європейської Комісії - проект "Місцевий розвиток, орієнтований на громаду".
5	Крымское Информационное Агентство	Жителей крымских сел будут вовлекать в разработку стратегических планов для своих громад http://www.kianews.com.ua/content/view/906/49/	23 травня 2008	У Верховній Раді АРК відбувся регіональний семінар, на якому було презентовано спільну ініціативу ПРООН та Європейської Комісії - проект "Місцевий розвиток, орієнтований на громаду".
6	Е-Крым	ПРООН предложила крымским властям реализацию проекта «Местное развитие, ориентированное на громаду» http://www.e-crimea.info/2008/04/25/2160.shtml	25 квітня 2008	У Верховній Раді АРК відбувся регіональний семінар, на якому було презентовано спільну ініціативу ПРООН та Європейської Комісії - проект "Місцевий розвиток, орієнтований на громаду". Опис напрямків роботи проекту, запевнення у бажанні співробітництва з боку Кримської влади
7	UNDP CIDP Website	"Запуск совместного проекта ПРООН и ЕС в Крыму" http://undp.fx-studio.crimea.ua/news_detail.php?id=31	23 травня 2008	Регіональний семінар за участі голів та засупників голів районних рад та державних адміністрацій пройшов 23 травня 2008р. Презентація діяльності МРГ на території республіки.

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
	Chernihivska Oblast			
	Друковані публікації			
8	«Високий Вал» 19:09 | 2.06.2008 р. Високий Вал	" Місцевий розвиток спільно з ПРООН"	02.06.2008.	Про початок проекту ПРООН в Чернігівській області.
9	10:40 | 3.06.2008 р. Сергій КОРДИК, Сіверщина	"Не сільська проблема про село"	03.06.2008	Про процедуру відбору районів у Києві. Інформація про проект СВА
10	"Деснянська правда"О.Об ушний	"Добрий початок"	19.06.2008.	
	Публікації у електронних виданнях			
11	http://www.reg adm.cn.ua/cgi -bin/valmenu.s h?p4253.html	Офіційний сайт Чернігівської ОДА	26.0408.	Регіональнийсемінар-презентація проекту
12	http://www.reg adm.cn.ua/cgi -bin/valmenu.s h?p4061.html	Офіційний сайт Чернігівської облради	06.0608.	Підписання ОДА Угоди про партнерство
	Радіо та телевізійні репортажі			
13	Чернігівська Обласна Державна ТРК	Виступ Олега Обушного- зам голови Чернігівської облради	17.06.2008	Про процедуру відбору районів у Києві .Інформація про проект СВА
	Ivano-Frankivska oblast			
	Друковані публікації			
14	Газета «Галичина»	400 000 доларів від ООН для місцевого розвитку	04.03.08	Мета Проекту, підписання тристоронньої Угоди, висвітлення регіонального семінару
	Публікації у електронних виданнях			
15	Івано-Франківський довідковий портал "Все тут"	Місцевий розвиток, орієнтований на громаду" http://www.vse-tut.if.ua/content/view/47 03/2/	13.06.08	відбір районів
16	Салон +	Вісім районів Прикарпаття http://news.salonplus.if.u a/samovrjaduvannja/sa movrjaduvannja.html	13.06.08	відбір районів
17	www.ifPortal.n et	Місцевий розвиток, орієнтований на громаду" http://ifportal.net/news/fu ll/13216.html	13.06.08	відбір районів

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
18	Інформаційна служба Телерадіокомпанії "Вежа"	8 районів Івано-Франківської області прийматимуть участь у проекті "Місцевий розвиток, орієнтований на громаду" www.vezha.org http://www.vezha.org/?module=index&id=8133	13.06.08	відбір районів
19	Західна інформаційна корпорація	8 районів Прикарпаття стали учасниками проекту ЄС "Місцевий розвиток, орієнтований на громаду" http://zik.com.ua/ua/news/2008/06/10/139535	10.06.08	відбір районів
		Радіо та телевізійні репортажі		
20	ОТБ "Галичина"	Новини	13.06.08	відбір районів
21	24-ий канал	Новини	13.06.08; 14.06.08	відбір районів
		Khersonska Oblast		
		Друковані публікації		
22	Газета «Новий формат»	8 районов получат денег от ЕС	28,05. 2008р	22 мая в Херсоне прошла презентация прокта ЕС и ООН«Місцевий розвиток, орієнтований на громаду». Ее провел международный менеджер проекта Дженсинг Сах. В этот же день объявлен конкурс- по его итогам через 3 недели будут отобраны 8 районов Херсонщины, которые будут учавствовать в проекте. Готовность поддержать проект выразили губернатор Б.Силенков, пред-седатель облсовета В.Демехин. С пред-ставителем проекта подписан договор о партнертве. В Херсоне будет создан ресурсный центр, который будет работать по этому проекту
23	Газета «Акценты»	**«Нашим селам - от Европы»**	28.05. 08	Поселки, села и городки с населением до 10 тысяч могут получить до 10 тысяч долларов на решение своих локальных проблем. Деньги дают Евросоюз и Программа развития ООН в рамках проекта МРГ».По словам менеджера проекта Дженсингх Сах помочь воплотить в жизнь минимум 1175 инициатив в 200 районах всех областей Украины. Своей задачей эксперты проекта ставят не просто выполнить какие то работы, а «расшевелить» людей, вынудив их проявлять инициативу, Люди сами должны «достучаться» до власти, прийти с предложениями, а эксперты помогут им разработать проекты.
		Публікації у електронних виданнях		
24	Електронна інформаційна газета «Причерноморье»	Спільний проект ЕС та ООН «Місцевий розвиток, орієнтований на громаду»	23.05.08	В Херсонської обласній державній адміністрації відбулась презентація проекту «Місцевий розвиток, орієнтований на громаду»

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
25	Сайт Херсонської обласної державної адміністрації	В області впроваджується спільний проект ЕС та ООН «Місцевий розвиток, орієнтований на громаду»	23.05.08	На Херсонщині 22 травня відбувся регіональний семінар-презентація спільного проекту Європейського Союзу та ООН "Місцевий розвиток, орієнтований на громаду".
**Радіо та телевізійні репортажі**			
26	Державна телекомпанія «Скіфія»	Новини Херсонщини	22.05.08	Про презентацію проекту «Місцевий розвиток, орієнтований на громаду»
	Kyivska oblast			
	Друковані публікації			
27	«Краяни» інформаційно-рекламний тижневик	Місцевий розвиток. Орієнтир - громада	Червень 2008, №30	Підписання Угоди про партнерство, перспективи реалізації Проекту в області
	Публікації у електронних виданнях			
27	РБК-Украина	ООН и Киевская ОГА подписали соглашение о партнерстве. http://www.rbc.ua/rus/newsline/2008/06/24/387454.shtml	24.06.2008, Киев 16:49	Представители программы развития ООН в Украине и Киевская ОГА подписали Соглашение о партнерстве в рамках внедрения общего проекта ЕС и программы развития ООН "Местное развитие, ориентированное на общество".
28	Інформагентство «Уніан»:	ПРООН та Київська облдадміністрація уклали угоду про партнерство щодо фінансування у 9 районах проектів розвитку http://www.unian.net/ukr/online/9/20080624	24.06.2008	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»
29	Інформагентство Интерфакс-Украина	В рамках договора между Киевской облдадминистрацией и ПРООН будут профинансированы 9 проектов по развитию местных общин http://www.interfax.com.ua/ru/news/news-headlines/?s=3	24.06.2008	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»
30	**Інформаційне агентство "Українські новини"**	Київська область і ПРООН домовилися про співробітництво в розвитку громадських ініціатив http://www.ukranews.com/ukr/article/131853.html	24 червня 2008 17:24	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
31	Електронна розсилка Представництва Європейської комісії		24 червня 2008	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»
32	Веб сайт Київської ОДА	http://www.kyiv-obl.gov.ua/news.php3	24 червня 2008	Підписання Угоди про партнерство
33	Веб сайт Програм розвитку ООН в Україні	http://www.undp.org.ua/?page=news&news=480	24 червня 2008	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»
34	Веб сайт Представництва Європейської комісії	http://www.delukr.ec.europa.eu/press_releases_uk.html?id=48145	24 червня 2008	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»
35	Новини співпраці з ЄС	Київська обласна державна адміністрація підписала Угоду про партнерство за проектом ЄС-ПРООН http://www.delukr.ec.europa.eu/press_releases_uk.html?id=48145	24 червня 2008	Підписання Угоди про партнерство між Київською ОДА та ПРООН в рамках виконання Проекту ЄС та ПРООН «Місцевий розвиток, орієнтований на громаду»
36	Ресурсний центр "Гурт"	КИЇВЩИНА ТА ПРОЕКТ ЄС-ПРООН ПІДПИСАЛИ УГОДУ ПРО ПАРТНЕРСТВО http://gurt.org.ua/news/news/8510.html	24 червня 2008	
37	Інформаційний електронний бюлетень Ресурсного центру "Гурт" (розсилка)	КИЇВЩИНА ТА ПРОЕКТ ЄС-ПРООН ПІДПИСАЛИ УГОДУ ПРО ПАРТНЕРСТВО	24 червня 2008	
	Luhanska oblast			
	Друковані публікації			
38	Кремінщина	"Район у проекті. Євросоюзівському"	№43-44, від 31.05.08	Про відбір району та концепцію роботи проекту
39	Попаснянський вестник	"У Луганській області завершився конкурс районів…."	№23 від 05.06.08	Про відбір району та концепцію роботи проекту
40	Життя Білокуракінщини	"Розвиток, орієнтований на громаду"	№47-48 від 14.06.08	Про відбір району та концепцію роботи проекту
41	Попаснянський вестник	"Сотрудничество и активность ведут к успеху"	№25 від 19.06.08	Про відбір району та концепцію роботи проекту

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
42	Життя Білокуракінщини	"Не споглядати, а діяти"	№49-50 від 21.06.08	про необхідність активізації громад та очікувані результати від роботи проекту
43	"Вісті Біловодщини"	"Презентували цікавий проект"	від 25.06.08	Про відбір району та концепцію роботи проекту
44	Сватовский курьер	"Сватівщина на шляху до євроінтерграції"	№22 від 29.05.08	Про відбір району та концепцію роботи проекту
	Радіо та телевізійні репортажі			
45	Сватівське ТРК	новини району по активізації гомади		Ведеосюжет по районному семінару
	Rivnenska oblast			
	Друковані публікації			
46	Газета "Дубровицький вісник"	"Підписання угоди про Партнерство"	13.06.2008	У нашій області активно впроваджується Проект "Місцевий розвиток орієнтований на громаду." Він фінансується Європейським Союзом . … Проект співфінансується та впроваджується Програмою розвитку ООН в Україні… У ході роботи демонструвався фільм про досвід впровадження подібних проектів "На сходинку вище"Досвідом роботи поділився сільський голова с. Удрицьк Ф.Хлебович.
47	газета "Новини Рокитнівщини"	"Щоб середовище сприяло розвитку"	13.06.2008	6 червня поточного року в залі засідань райдержадміністрації за участю голів райдержадміністрації, районної ради, сільських та селищних голів, керівників, підприємств, установ, організацій відбулася презентація проекту "Місцевий розвиток орієнтований на громаду", який фінансується Європейським Союзом та співфінансується і впроваджується Програмою Розвитку ООН...
48	газета "Сарненські новини"	"Місцевий розвиток орієнтований на громаду" http://sarny.in.ua/	24.06.2008	У місцевих громад Сарненщини з'явилась унікальна можливість отримати чималі кошти на вирішення власних нагальних проблем. А допоможе їм у цьому проект Tacis «Місцевий розвиток, орієнтований на громаду», погоджений Урядом України, який фінансує Європейська комісія, співфінансує та впроваджує Програма розвитку ООН. Нещодавно в райдержадміністрації відбувся районний семінар, на якому й презентували проект. Запросили на нього голів сільських, селищних рад. Адже саме від їх ініціативи, уміння згуртувати громаду залежить рівень життя жителів населених пунктів, успіх впровадження проекту
49	газета "Радивилів Post"	"Відбувся семінар для міського та сільських голів"	13.06.2008	Інформація про районний семінар: донори, організатори, ціль заходу, запрошені, хід робочої зустрічі
50	газета "Прапор перемоги"	"Для розвитку громад"	13.06.2008	Інформація про районний семінар: донори, організатори, ціль заходу, запрошені, хід робочої зустрічі, присутні від РДА, райради. Детально названі пріоритетні сфери, роз'яснено процедуру відбору сільських рад, подальшої мобілізації громад, відбору та фінансування проекту.

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
51	газета "Вісті Кореччини"	Проект "Місцевий розвиток, орієнтований на громаду". Співпраця розширюється за гроші Європейського союзу та ООН	21.06.2008	об'ємна стаття на сторінку із візуально вигідною символікою ЄС та ПРООН. 1 розділ - розгорнута інформація про проект (підрубрики: тривалість, наша мета, пріоритети, де ми працюємо, як ми працюмо, донори та бюджет, наші партнери). 2 розділ - репортаж з районного семінару, інтерв'ю з головою РДА та заступником голови райради щодо важливості проекту, очікувань від такого партнерства
52	газета "Влада і час" (Млинів)	"Ми - у вісімці, а поталанить п'ятірці"	19.06.2008	Повідомлення про відбір Млинівського району до проекту, про проведений семінар за участі представників проекту і районної влади, підписання угоди й оприлюднено число заявлених сільських рад (21).
53	газета "Гомін" (Млинів)	Проект "Місцевий розвиток, орієнтований на громаду".	19.06.2008	Інформація про районний семінар: донори, організатори, ціль заходу, запрошені, хід робочої зустрічі, найближчі плани
Публікації у електронних виданнях				
54	Сайт "Громадський простір" www.civicua.org/news/	Рівненщина: державні та європейські кошти - до власних рук та ідей	04.06.2008	стаття з нагоди прес-конференції: оприлюднення результатів відбору районів. Інформація про донорів, цілі, бюджет проекту, цінність запропонованого підходу до активізації громад
55	Західна інформаційна корпорація http://www.zik.com.ua/ua/news/2008/05/28/137873	Рівненщина навчить усю Україну як заробляти гроші на ООН	28.05.2008	Регіональний центр з реалізації проекту ООН „Місцевий розвиток, орієнтований на громаду" створено у Рівненській області. Про це повідомлялося учора, 27 травня, під час зустрічі міжнародного менеджера ПРООН Дженйсінга Саха та заступника голови Рівненської ОДА Степана Павлюка з місцевими журналістами.
56	Офіційний сайт Рівненської ОДА http://www.rv.gov.ua/sitenew/main/ua/news/detail/2563.htm	У Зарічненській райдержадміністрації відбувся семінар щодо спільного Проекту ЄС та Програми розвитку ООН „Місцевий розвиток, орієнтований на громаду"	09.06.2008	У Зарічненській райдержадміністрації відбувся семінар щодо спільного Проекту ЄС та Програми розвитку ООН „Місцевий розвиток, орієнтований на громаду", у якому взяли участь в.о. голови райдержадміністрації В.Саган, заступник голови райради О.Доронін, начальник головного управління економіки та інвестиційної політики облдержадміністрації І.Тимошенко,
57	Інформаційний портал "Рівненщина"			
58	Офіційний сайт Рівненської ОДА http://www.rv.gov.ua/sitenew/goschansk/en/news/detail/2564.htm	В Гощі підписано угоду про партнерство між Програмою розвитку ООН, райдержадміністрацією та районною радою	09.06.2008	В Рівненській області за фінансування Європейського Союзу було оголошено конкурс проектів «Місцевий розвиток, орієнтований на громаду» (МРГ), яким передбачено створити сприятливе середовище для сталого соціально-економічного розвитку на місцевому рівні шляхом самоорганізації та соціальної активізації громад, розроблення та впровадження невеликих за обсягом ініціатив у відібраних пілотних громадах.

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
59	Портал тижневика "ОГО" http://ogo.ua/hot_news/20947	У Рівненській області відібрано райони для участі у спільному Проекті ЄС та Програми розвитку ООН	01.06.2008	Відбір районів для участі у Проекті
60	Західна інформаційна корпорація http://www.zik.com.ua/ua/news/2008/05/28/137873	Вісім районів Рівненської області мають шанс стати багатшими коштом ООН	27.05.2008	У восьми районах Рівненської області впроваджуватиметься проект Євросоюзу та ООН «Місцевий розвиток, орієнтований на громаду». Про це сьогодні, 27 травня, повідомив міжнародний менеджер ПРООН в Україні Дженсінх Сах під час зустрічі з місцевими журналістами.
61	Портал телеканалу "Рівне-1" http://www.rivne1.tv/Info/?t=4&id=316	Європейці взялися підіймати села Рівненщини.	27.05.2008	Села Рівненщини взялися підіймати європейці. Восьми районам області допоможуть налагодити мережу фапів, вирішити комунальні проблеми та зменшити рівень бідності. На це вони згодні дати грошей. Щоправда це не інвестиції в українське село, зауважують європейці. Вони готові профінансувати лише половину. Іншу частину грошей місцеві громади повинні віднайти самі...
62	Портал газети "Провінційка" http://provinciyka.rv.ua/2008/05/27/u-rvnenskjj-oblast-vdbrano-rajjoni-dlja.html	У Рівненській області відібрано райони для участі у спільному Проекті ЄС та Програми розвитку ООН	27.05.2008	Конкурс серед районів Рівненської області на участь у Проекті було оголошено 13 лютого 2008 року під час регіонального семінару-представлення Проекту у Рівненській обласній державній адміністрації, в якому взяли участь керівники усіх районів області…
63	Портал газети "Рівне вечірнє" http://www.rivnepost.rv.ua/lenta_msgshow.php?t=1211795700	анонс прес-конференції	26.05.2008	ПРЕС-КОНФЕРЕНЦІЯ З НАГОДИ ВІДБОРУ ВОСЬМИ РАЙОНІВ РІВНЕНСЬКОЇ ОБЛАСТІ ДЛЯ УЧАСТІ У СПІЛЬНОМУ ПРОЕКТІ ЄС ТА ПРОГРАМИ РОЗВИТКУ ООН «МІСЦЕВИЙ РОЗВИТОК, ОРІЄНТОВАНИЙ НА ГРОМАДУ» відбудеться завтра, 27 травня.
64	Портал тижневика "ОГО" http://www.ogo.ua/hot_news/20883	анонс прес-конференції	26.05.2008	Завтра оприлюднять список 8 районів області для участі у спільному Проекті ЄС та Програми розвитку ООН
65	Офіційний сайт Рівненської ОДА http://www.rv.gov.ua/sitenew/main/ua/news/init.htm?date=2008-4-10	На Рівненщині створено обласний підрозділ з впровадження проекту ПРООН «Місцевий розвиток орієнтований на громаду»	10.04.2008	Асистентами проекту «Місцевий розвиток орієнтований на громаду» в Рівненській області відібрано і затверджено Ольгу Кашевську та Володимира Філіца.
	Радіо та телевізійні репортажі			
66	КП "Радіо Дубровиця"	Висвітлення семінару Програми Розвитку ООН в Україні про співпрацю з громадами району на базі Дубровицького району для представників 9 областей України"	03.06.08 (6.30-6.44)	

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
67	Рокитнівське районне радіомовлення	Презентація Проекту "Місцевий розвиток орієнтований на громаду"	7.06.2008 (15.15-16.15) Всього 17 хв	
68	Рокитнівське районне радіомовлення	Інтерв'ю з асистентом з розвитку громад В.Філіцом	08.06.2008. (6.30-6.45) всього 4хв; (10.30-10.45) Всього 4хв	
69	Рокитнівське районне радіомовлення	Коментарі голови Рокитнівської РДА Поліщука В.П. з приводу участі Рокитнівського району у Проекті "Місцевий розвиток орієнтований на громаду"	12.06.2008. (10.30-10.45) Всього 3 хв	
70	Радивиліське радіомовлення	передача "Інформаційний вісник"	13.06.2008	повідомлення про районний семінар для сільських голів щодо впровадження проекту
71	Радіо "Свобода"	Рівненщина: державні та європейські кошти - до власних рук та ідей	29.05.2008	репортаж, присвячений прес-конференції: оприлюднення результатів відбору районів. Інформація про цілі, бюджет проекту, цінність запропонованого підходу до активізації громад
72	Телеканал "Рівне-1"	Новини (19.00, 20.00, 21.00, 00.00)	27.05.2008	сюжет з нагоди проведення прес-конференції (оприлюднення результатів відбору районів)
73	Державний телеканал "Рівненське телебачення"	Новини (19.30, 20.30, 21.30, 22.30)	27.05.2008	сюжет з нагоди проведення прес-конференції (оприлюднення результатів відбору районів)
74	Телеканал "Рівне-1"	Передача "Підсумки тижня"	01.06.2008	сюжет з нагоди проведення прес-конференції (оприлюднення результатів відбору районів)
75	Телеканал "Сфера-TV"	Передача "Наше місто"	01.06.2008	сюжет з нагоди проведення прес-конференції (оприлюднення результатів відбору районів)
76	Радіо "Край" (Рівне)	новини (19.00)	27.06.2008	повідомлення щодо проведеної прес-конференції з нагоди оприлюднення результатів відбору районів
	Sumska oblast			
	Друковані публікації			
77	"Сумщина" (обласна газета)	"До проекту ООН залучені 8 районів Сумщини	11.06.2008	про цілі та діяльність проекту в Сумській області, про відбір пілотних районів
78	"Ворскла (районна газета)	Велику Писарівку включено до реалізації проекту ООН	18.06.2008	загальна інформація про проект та плани діяльності на районному рівні
79	"Ворскла (районна газета)	Беремо участь у проекті	25.06.2008	про районний семінар

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
80	"Наш край" (районна газета)	Інтерв'ю з головою районної ради	21.06.2008	про районний семінар
**Публікації у електронних виданнях**			
81	Офіційний сайт Сумської обласної ради	"Територіальні громади: реалізація місцевих ініціатив"	20.06.2008	про проведення районних семінарів та загальна інформація про проект
**Радіо та телевізійні репортажі**			
82	Сумська обласна державна телерадіокомпанія	повідомлення у випуску новин	27.07.2008	про проведення районних семінарів та загальна інформація про проект
**Zakarpatska oblast**			
**Публікації у електронних виданнях**			
83	Ужгород	На Закарпатті розпочав роботу проект "Місцевий розвиток орієнтований на громаду" http://www.uzhgorod.net.ua/news/29880	12.06.2008	7 областях до роботи приступають команди регіональних підрозділів впровадження Проекту З 26 по 31 травня у м.Рівному пройшов тренінг для 11 працівників обласних ресурсних центрів громад, створених для впровадження Проекту у Львівській, Тернопільській, Закарпатській, Вінницькій, Чернівецькій, Одеській, Запорізькій областях. Участь у тренінгу також взяли координатори впровадження Проекту від облдержадміністрацій. Крім ряду теоретичних та практичних занять, новостворені обласні команди також відвідали громади с.Лісова та с.Удрицьк, що вже реалізували ініціативи із покращення умов проживання в рамкахінших проектів Програми розвитку ООН.
84	Закарпаття онлайн	На Закарпатті розпочав роботу проект "Місцевий розвиток орієнтований на громаду" http://www.zakarpattya.net.ua/comments.asp?id=23145	12.06.2008	7 областях до роботи приступають команди регіональних підрозділів впровадження Проекту З 26 по 31 травня у м.Рівному пройшов тренінг для 11 працівників обласних ресурсних центрів громад, створених для впровадження Проекту у Львівській, Тернопільській, Закарпатській, Вінницькій, Чернівецькій, Одеській, Запорізькій областях. Участь у тренінгу також взяли координатори впровадження Проекту від облдержадміністрацій. Крім ряду теоретичних та практичних занять, новостворені обласні команди також відвідали громади с.Лісова та с.Удрицьк, що вже реалізували ініціативи із покращення умов проживання в рамкахінших проектів Програми розвитку ООН.
**Zhytomyrska oblast**			
**Друковані публікації**			
85	газета "Вісті" Червоноармійський район	"Разом дієвіше"	13.06.2008	Про презентацію проекту в Червоноармійському районі
86	газета "Коростишівська газета"	"Добрі діла робити разом"	13.06.2008	Про районний семінар
87	газета "Житомирщина"	"Разом - дієвіше"	12.06.2008	Про результати відбору районів
**Радіо та телевізійні репортажі**			

№	Source	Title of Publication and link (for electronic media)	Date	Short summary
88	Коростишівське телебачення	репортаж	6,7,9.06.2008	Про презентацію проекту в Коростишівському районі
89	Обласне радіомовлення	2 радіопередачі	6,15.06.2008	Про результати відбору районів
90	Коростишівське районне радіо	3 репортажі	6,7,8.06.2008	Про районний семінар
91	Житомирське обласне телебачення	репортаж у новинах (8 повторів)	06.06.2008	Про результати відбору районів
93	Обласний телеканал "Союз-ТВ"	репортаж у новинах (8 повторів)	06.06.2008	Про результати відбору районів